

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Wednesday, September 23, 2020 – 9:30 a.m.**

**REMOTE MEETING**

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

**Members Present:** Bonnie Schirato (Ph.), Brent Downs (Ph.), Christine Colon (Ph.), Christopher Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth E. Cole (Ph.), Gregg Ghelfi (Ph.), Loren Granger (Ph.), Marcia Veidmark (Ph.), Mark Wagner (Ph.), Matthew McGuire (Ph.), Shawn Hutchinson (Ph.), Stan Chavira (Ph.), Tina Drews (Ph.), Vanessa Andersen (Ph.)

**Members Absent:** Neal Dauphin, Erik Cole

**Call to Order.**

Interim Chairman, Matt McGuire, called the meeting to order at 9:30 a.m., welcomed members of the board and the public to the MCWDB meeting and requested roll call.

**Roll Call.**

Board Liaison, Nancy Avina took roll. Quorum was present.

**Opening Remarks.**

**Welcome** – Interim Chairman, McGuire provided brief open meeting law and order reminders. He briefly touched activity during the last month, including getting the corrective action plan distributed and mobilizing the compliance advisory workgroup. He thanked those members for committing the extra time.

**New Board Member Introductions** – Interim Chairman, McGuire welcomed the new board members and opened the floor for brief introductions. Christine Colon, Brent Downs and Marcia Veidmark introduced themselves.

**New Interim Executive Director Introduction** - Interim Chairman, McGuire welcomed new Interim Executive Director, Bill Wiley and opened the floor for a brief introduction. Bill Willey introduced himself.

**Review Vision, Values and Goals** – Interim Chairman, McGuire reviewed the vision, values and goals of the board.

**Consent Agenda.**

Interim Chairman, McGuire, reviewed consent agenda items and asked if anyone wished to move consent agenda items to the regular agenda, hearing none, he proceeded to ask for a motion to approve the consent agenda. Gregg Ghelfi made the motion. Shawn Hutchinson seconded the motion. No discussion held. Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Mark Wagner, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

**Opposed:** None

**Abstained:** None

Motion carried.

**Review and approval of the Compliance Advisory Committee Recommendations regarding the Shared Governance Agreement.\***

Interim Chairman, Matt McGuire provided a brief overview on the activity of the shared governance agreement (SGA). He asked for a motion to approve the shared governance agreement. Shawn Hutchinson made a motion. Loren Granger seconded the motion.

Interim Chairman McGuire opened the floor for discussion and asked Assistant County Manager, Lee Ann Bohn to provide background information. Ms. Bohn shared a brief summary of the compliance advisory workgroup 45-minute review and noted 2 additional changes: (1) adding an explicit statement indicating the MCWDB selected the

Human Services Department, Workforce Development Division as the provider, per DES and (2) amended the organizational chart for clarity – Ms. Bohn walked the board through the organizational charts. Workgroup members provided comment on DES feedback/concerns received and approach in clarifying joint-decision making between BOS and the MCWDB, preserving the firewall and performance measures ensuring the board could give good input.

Board members expressed concern with section D. Youth services and opposing view point of competitive procurement requirement according to TEG 21-16. Additionally, board members expressed recommendation of adding language under section J. regarding that the MOU/IFA may be amended/renewed by partners as needed – clarification was provided by Legal Counsel, Andrea Cummings regarding adding language. Ms. Bohn also pointed out that amendments is covered in the MOU/IFA and may not be necessary in the SGA – discussion included possibly adding that additional language is found on the MOU/IFA. An additional comment was made on adding language on the involvement of all core partners.

Given the discussion, the motion was modified to have the shared governance agreement passed with the amendments specifically discussed in the discussion including clarification language regarding the MOU to the strongest extent legally possible. Shawn Hutchinson amended his motion. Loren Granger seconded the amended motion.

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Mark Wagner, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews  
**Opposed:** Elizabeth E. Cole, Vanessa Andersen  
**Abstained:** None

Motion carried.

#### **Review and approval of the Compliance Advisory Committee Recommendations regarding the Service Provider Agreement.\***

Interim Chairman, Matt McGuire asked for a motion to approve the Service Provider Agreement. Shawn Hutchinson made a motion to approve. Stan Chavira seconded the motion. Interim Chairman, Matt McGuire asked Assistant County Manager, Lee Ann Bohn to provide a summary of the compliance advisory workgroup review. Ms. Bohn informed of the significant change of the inclusion of Youth Services. Additional corrections included adding youth to the performance metrics section, changed language that talks about the service provider choosing new locations to ensure those are presented to the board, soften language under service provider performance metrics input from shall to may, and correction of typos and grammatical errors.

Discussion was held. Board members asked questions/clarification on youth services section. A recommendation of listing the 14 elements in order was made, clarification was asked on L & M and title II reference, concerns regarding sub-contracting were also shared. Clarification was provided; references to title II will be removed. Discussion on youth services, sub-contracting, reporting and service provision held. Concerns were addressed throughout discussion.

Given the discussion, Mr. Hutchinson amended his motion to strike the availability through title II on L & M. Loren Granger seconded the amended motion.

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews  
**Opposed:** Elizabeth E. Cole, Vanessa Andersen  
**Abstained:** Mark Wagner

Motion carried.

#### **Finance Updates**

**Monthly Summary of WIOA Financials\*/ FY2021 Budget\*** - WIOA Fiscal Agent, Jacqueline Edwards presented on the Maricopa County FY2021 WIOA Recommended Budget. She shared information on FY21 available funding

over all (\$24.4M), funding available by program (AD, DW, Youth, Rapid Response), DW fund transfer recommendation of \$4.7M, FY21 WIOA budget recommendation of \$18.6M. 2 formal recommendations were made by the Fiscal Agent (1) Approve transfer of \$4,704,430 in Dislocated Worker program funds to Adult program and authorize the WDB Chair to sign and (2) Approve Recommended Budget by Program as presented for a total not-to-exceed amount of \$18,661,610.

Interim Chairman, Matt McGuire asked for a motion for approval of the 2 recommended items as presented. Shawn Hutchinson made a motion. Bonnie Schirato seconded the motion. Interim Chairman, McGuire opened the floor for questions and discussion. Board members asked further questions regarding the Dislocated Worker transfer, Clarification was provided by Ms. Edwards.

Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Mark Wagner, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

**Opposed:** None

**Abstained:** None

Motion carried.

### **Update on the Local Plan.**

**Introduction of Consultant, Trevor Stokes/ Timeline** – Interim Executive Director, Bill Wiley provided brief background information on the local plan and introduced consultant, Trevor Stokes. Mr. Wiley informed the goal is to have a document ready for review and public comment by October 15<sup>th</sup>. Mr. Wiley asked Mr. Stokes to provide an update; Mr. Stokes provided additional information on what his team is working on. He indicated assurance that the work is on track and organized the work into 2 different teams (production and leadership team) and informed on details of the work. Interim Chairman, McGuire expressed his support, brief additional comments added by Mr. Willey.

Questions were addressed regarding the public comment period and timelines. Clarification and a brief walk through of the timeline was provided by Mr. Stokes and Mr. Wiley. Members recommended ensuring core partner involvement and input as soon as possible.

### **Youth Committee Update.**

Youth Committee Chair, Elizabeth E. Cole provided an overview of what was covered during the last youth committee meeting including informing on new committee members and providing brief summaries of the presentations given during the meeting. She informed on a Fry's blueprint on the pandemic and will be sharing the blueprint with board members.

### **Call to the Public.**

Interim Chairman, Matt McGuire made a call for public comment. No public comment made.

### **Adjourn Full Board Meeting.**

Interim Chairman, Matt McGuire adjourned the Full Board meeting at 11:10 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*