

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, August 26, 2020 – 9:30 a.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Bonnie Schirato (Ph.), Christopher Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth E. Cole (Ph.), Gregg Ghelfi (Ph.), Loren Granger (Ph.), Mark Wagner (Ph.), Matthew McGuire (Ph.), Neal Dauphin (Ph.), Shawn Hutchinson (Ph.), Stan Chavira (Ph.), Tina Drews (Ph.), Vanessa Andersen (Ph.)

Members Absent: Charisse Ward

Call to Order.

Interim Chairman, Matt McGuire, called the meeting to order at 9:30 a.m. and requested roll call.

Opening Remarks.

Welcome – Interim Chairman, McGuire thanked members of the board for attending the meeting and provided brief open meeting law reminders.

Review Vision, Values and Goals – Interim Chairman, McGuire reviewed the vision, values and goals of the board and provided brief remarks on agenda items.

Roll Call.

Board Liaison, Nancy Avina took roll. Quorum was present.

Consent Agenda.

Interim Chairman, McGuire, sought a motion for the approval of the consent agenda. Gregg Ghelfi made the motion. Shawn Hutchinson seconded the motion. Interim Chairman McGuire asked for any discussion; no discussion held. Roll call vote held:

In favor: Bonnie Schirato, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

Opposed: None

Abstained: None

Not present: Charisse Ward

Motion carried.

Adoption of Full Board Meeting Schedule Revisions.

Interim Chairman, Matt McGuire provided brief comments on the purpose for re-evaluating the Full Board meeting schedule and asked staff to share results of the survey conducted. Board Liaison, Nancy Avina provided a summary of the survey results on what worked best for board members. Interim Chairman, Matt McGuire sought a motion to move the meetings to the 3rd week of the month on Thursday. Bonnie Schirato made the motion. Gregg Ghelfi seconded the motion. Interim Chairman McGuire opened the floor for any discussion and shared brief thoughts. Brief discussion was held on when to begin the new schedule – board members agreed to begin the new schedule in October (2020). Interim Chairman McGuire requested an amendment to the motion to include activating the schedule in October. Bonnie Schirato amended her motion. Gregg Ghelfi accepted the amendment. No further discussion held. Roll call vote held:

In favor: Bonnie Schirato, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

Opposed: None

Abstained: None

Not present: Charisse Ward

Motion carried.

The MCWDB 2018 Re-Certification Corrective Action Plan.*

Interim Chairman, Matt McGuire provided a brief overview and summary on the purpose of the agenda item and sub agenda items. He referenced materials provided (6A-6D) and indicated desire for board action:

Corrective Action Plan and workgroup formation – Interim Chairman McGuire sought a motion to adopt the corrective action plan for submission to the Workforce Arizona Council. Shawn Hutchinson made a motion. Neal Dauphin seconded the motion. Interim Chairman McGuire opened the floor for discussion and asked Assistant County Manager, Lee Ann Bohn to walk the board through all elements to getting the work done by the deadline (November 1st). Ms. Bohn shared details of the letter received from DES and request for a corrective action plan by September 1st; she also shared information on the 4 areas that need to be completed by the November deadline and recommendations on how to get the work done. Questions were asked regarding bylaws revisions and their review prior to approval; Ms. Bohn provided clarification. Interim Chairman McGuire shared his desire of establishing a workgroup to get back on track; brief clarification was provided on the workgroup being established. Discussion was held on concerns regarding the agenda item and sub items, as well as on MOU/IFA being delegated to the Fiscal Agent without a Full Board vote and service provider conflict of interest on performance negotiations. Interim Chairman McGuire asked for legal counsel; Ms. Andrea Cummings provided brief guidance. Discussion was held on the various concerns. A board member requested guidance from the Department of Labor on concerns. Interim Chairman McGuire asked staff to log concerns as urgent follow-up item with DOL. Interim Chairman McGuire asked for a roll call vote on the motion; WDB staff restated the motion and held roll call vote:

In favor: Bonnie Schirato, Christopher Tafoya, Collin Stewart, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews

Opposed: Elizabeth E. Cole, Vanessa Andersen

Abstained: None

Not present: Charisse Ward

Motion carried.

Additional comments and clarification held on MOU/IFA, including next steps.

Correspondence to WAC and DES – Interim Chairman, Matt McGuire provided brief information on letter drafted and asked for a motion, for support to send correspondence along with an action plan to Dawn (Grove) by September 1st. Shawn Hutchinson made a motion. Neal Dauphin seconded the motion. Interim Chairman Matt McGuire opened the floor for discussion. Clarification provided on addressees of correspondence and on new workgroup being established.

Roll call vote held:

In favor: Bonnie Schirato, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

Opposed: None

Abstained: None

Not present: Charisse Ward

Motion carried.

Local Plan scope of work and resource support - Interim Chairman, Matt McGuire asked for a motion to adopt/approve the action plan of the local plan. Loren Granger made a motion. Gregg Ghelfi seconded the motion. Interim Chairman Matt McGuire opened the floor for discussion and asked Ms. Bohn to provide a quick overview of the scope of work, action plan and timeline; Ms. Bohn provided an overview, including on bringing on a consultant to assist with the local plan. Questions were raised regarding a sole source/competition impracticable and time line concerns. Discussion held in favor of bringing in a consultant. Interim Chairman, Matt McGuire asked for consideration in amending the motion to include hiring a consultant. Ms. Granger accepted amendment. Gregg

Ghelfi accepted the amendment. Additional discussion/clarification held on bringing in a consultant, including on the budget, procurement and ensuring partner input.

A suggestion was made to amend the motion. Interim Chairman Matt McGuire, stated the board action today would be A. Approval of timeline, B. Support for utilizing external resources and Doing so within an appropriate budgetary and procurement obligations the Board and County require. Interim Chairman Matt McGuire asked for one more amendment. Loren Granger agreed to the amendment. Gregg Ghelfi seconded.

Additional discussion was held on a plan B in the event the State did not agree to an extension. Legal Counsel, Ms. Cummings provided guidance on emergency/special meetings.

Roll call vote held:

In favor: Bonnie Schirato, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews, Vanessa Andersen

Opposed: None

Abstained: None

Not present: Charisse Ward

Motion carried.

PY2020 – PY2021 Performance Negotiations for the Title I Adult, Dislocated Worker and Youth Programs – Workforce Development Assistant Director, Tom Colombo provided an informational presentation on performance measures including on PY19 performance measures, Maricopa County comparison to State, State PY 20 Recommendations and County recommendations.

Various questions were asked, including regarding enrollment numbers, extra staff hired status and why lower targets/metrics. Mr. Colombo addressed questions. Additional discussion held on performance, outlook from the State level and Employer perspective.

Call to the Public.

Interim Chairman, Matt McGuire made a call for public comment. No public comment made.

Adjourn Full Board Meeting.

Interim Chairman, Matt McGuire adjourned the Full Board meeting at 11:11 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*