

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
COMPLIANCE ADVISORY WORKGROUP**

Friday, October 16, 2020 – 1:00 p.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Elizabeth E. Cole (Ph.), Gregg Ghelfi (Ph.), Mark Wagner (Ph.), Matt McGuire (Ph.),
Shawn Hutchison (Ph.), Vanessa Andersen (Ph.)

Members Absent: Loren Granger

Call to Order

Interim Chairman, Matt McGuire called the meeting to order at 1:01 p.m.

Roll Call and Welcome

Roll Call – WDB Liaison, Nancy Avina, took roll. Quorum was present.

Opening Comments and review of Vision, Values and Goals – Interim Chairman McGuire provided several open meeting law reminders and opening remarks. He thanked the committee and staff for their flexibility and expressed appreciation; and briefly spoke to the heavy amount of work and time committed over the last weeks. Chairman McGuire also reviewed the vision, values and goals.

Shared Governance Agreement and Bylaws Update*

Assistant County Manager, Lee Ann Bohn provided an update on the shared governance agreement and reviewed the most recent revisions made to the document, based on two rounds of feedback received from DES.

Members asked questions and shared concerns. Questions included when the ultimate approval of the document was – Ms. Bohn informed on upcoming meetings and next steps. Another member expressed she was not in support of the SGA due to youth service provision being a point of contention and elaborated as to why, including requests for further review as well as, lack of Full Board input and discussion on youth service. Chairman McGuire acknowledged concerns. An additional question was addressed by Ms. Bohn regarding confidence in whether the documents presented were the final versions with final changes.

Local Plan Overview*

Consultant, Trevor Stokes shared an update on the local plan. He provided an overview on how the plan was drafted (the process) and what is covered in each section of the plan. He further informed that the plan was out for review and public comment; and informed on where to find the link to access and download the plan.

Members asked brief questions regarding public participation during public comment period as well as, clarification on appendices confusion - Mr. Stokes addressed questions.

MOU/IFA Overview*

Fiscal Agent, Jacqueline Edwards provided an overview of changes to the MOU and IFA including changes requested by partners.

A member expressed concerns regarding on how the MOU/IFA process was handled. Comments were acknowledged.

Report from the Executive Director

Interim Executive Director, Bill Wiley shared an update on the following:

Compliance calendar* – Mr. Wiley spoke to the calendar created that includes the items to reach certification, he explained the color key and touched upon significant due dates. Additionally, Mr. Wiley also shared a Gantt chart with critical dates.

Draft Training Materials* - Mr. Wiley spoke to new draft training packages on open meeting law and Robert’s rules out for attorney review. They will then be sent to the workgroup for review. 3 additional trainings are being worked on including on, conflict of interest provisions and the role of the MCWDB.

Additional Items – Mr. Wiley spoke to the creation of a 4-year comprehensive calendar with significant due dates as well as, the hiring of a new full time Executive Director.

Align on next steps

No discussion held.

Call to the Public

Interim Chairman, McGuire called for public comment. No public comment made.

Adjourn Meeting

Interim Chairman McGuire adjourned the meeting at 2:48 p.m.

**For More Information Please Contact, MCWDB Staff: mcwdb@maricopa.gov*