

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Wednesday, May 6, 2020 – 9:00 a.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Mark Lashinske (Ph.) Tom Jenkins (Ph.), Shawn Hutchinson (Ph.), Elizabeth (E) Cole (Ph.), Vanessa Andersen (Ph.)

Members Absent: N/A

Call to Order

Chairman, Mark Lashinske called the Executive Committee (EC) meeting to order at 9:04 p.m.

Roll Call

WDB Liaison, Nancy Avina, took roll. Quorum was present (5).

Welcome, Introductions

Chairman Lashinske, provided brief welcoming comments.

Chairman Remarks

No remarks made.

Consent Agenda-ACTION

Chairman, Lashinske asked for a motion to approve the consent agenda. Tom Jenkins made a motion to approve the consent agenda; Shawn Hutchinson seconded the motion.

Chairman, Lashinske asked for item A. Minutes of April 8, 2020 – Special Meeting, be taken out of the consent agenda for discussion. Chairman Lashinske asked for a motion to remove item A. from the consent agenda. Tom Jenkins made a motion; Shawn Hutchinson seconded the motion.

Chairman, Lashinske proceeded to ask for vote on consent agenda items B. MCWDB 2020-2021 Meeting Calendar and C. MCWDB Quarterly Report. Ayes: Mark Lashinske, Tom Jenkins, Shawn Hutchinson, Elizabeth E. Cole, Vanessa Andersen; Nays: None. Motion passed for items B and C.

Clarification was requested on the amount shown under WDB budget discussion (Pg. 2 of minutes) of \$1.8M and if a typo existed; and if correct amount in discussion was \$2.8M. WDB staff indicated they would go back and verify and would bring back minutes for approval at the next EC meeting.

Executive Director Report

Executive Director Patricia Wallace informed on the processing of One Stop Operator renewal, as well as work being done around the legal review of the shared governance agreement and bylaw documents. Ms. Wallace also informed on COVID-19 State guidance and DES policies issued and encouraged everyone to source the DES website for questions and/or guidance needed on COVID-19.

501-c3 Structure Discussion

Chairman Lashinske referred to two handouts in the materials regarding structure, one being the current structure and a business model overlaying the 501-c3. Discussion was held. A question was brought forth regarding if there was support from the Board of Supervisors, given that a change would need to be a cooperative effort. Chairman Lashinske, informed the data and understanding would need to be obtained to be able to present the conceptual idea to the Board of Supervisors and that a complete working model that would be presentable to the Board of Supervisors in a cooperative effort would need to be put together. Further, board members continue to do best practice research; the documents are just a first draft and the process could take a year to get done, data needs to be obtained first, then conceptual ideas would be

evaluated by the Executive Committee and Full Board and then would collaborate with the Board of Supervisors. A need for cooperative/collaborative effort was emphasized and discussed. Chairman informed that the goal was to ensure that the Committee agreed with the draft business model to be able to provide a copy of the document to the Chiefs of Staff.

Community Engagement and Partnering Discussion

Chairman Lashinske, spoke on various collaboration and partnerships discussions and finding a way to have a community engagement and partnering system by incorporating all WIOA title partners and community partners, including virtual opportunities on how participants are served. Further, Chairman Lashinske informed of a group being put together comprised of the MCWDB members, Phoenix board members and the Maricopa Community College District board to start a discussion.

Title II Update on Waiver Expiring

Youth Committee Chair and Title II Representative, Elizabeth E. Cole, wanted the Committee to be aware of 2 DES waivers set to expire at the end of June. She inquired on the status of the waivers and if they were still needed as well as, any additional waivers that may be needed based on COVID-19. Executive Director, Ms. Wallace provided background information on waiver discussions at the State level and informed WDB staff would touch base with Rachael Tashbook with DES who is leading efforts. Further, Ms. Wallace informed that in speaking with the service provider no specific waivers are currently needed. Clarifying questions were addressed regarding the 2 waivers and why they were put together; discussion was held.

One Stop Operator Update to the Executive Committee

One Stop Operator representative, Gretchen Carraway informed on written report submitted for the One Stop Operator activity in April and provided a high level overview of what the written report covers.

Call to the Public

Chairman, Lashinske called for public comment. No public comment made.

Adjournment-ACTION

Chairman Lashinske, asked for a motion to adjourn the meeting at 9:34 a.m. Shawn Hutchinson made a motion; the motion was seconded by Vanessa Andersen.

Aye: Mark Lashinske, Shawn Hutchinson, Elizabeth E. Cole, Vanessa Andersen; Nay: None; Abstained/Did not respond: Tom Jenkins. The motion carried.

**For More Information Please Contact, MCWDB Staff: mcwdb@maricopa.gov*