

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Thursday, August 19, 2021 – 9:30 a.m.**

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>  
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

---

**Members Present:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Jason Walker, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Subhash Chandra, Tina Drews  
**(Note: All members present attended via GoTo meeting)**

**Members Absent:** Bonnie Schirato, Collin Stewart, Marcia Veidmark

---

**MEETING**

**Call to Order.**

Chairman Matt McGuire, called the meeting to order at 9:31 a.m., and requested roll call.

**Roll Call.**

MCWDB Board Liaison, Deseret Romero took roll. Quorum was present.

**Welcome and Opening Remarks.**

Chairman Matt McGuire welcomed the Board to the first meeting of the fiscal year.

Chairman McGuire then provided a brief reviewed of the board's vision, values and goals.

The Full Board provided brief introductions of each member.

**Community Impact Statements.\***

- a. MCWDB Member Story.  
Board Member Leah Hill presented her professional business story to the Board.

**Consent Agenda.**

- a. Meeting Minutes: June 17, 2021.
- b. Monthly Fiscal Report.
- c. One-Stop Center Certification.

Chairman McGuire asked for a motion to approve consent agenda items. Christopher Tafoya made a motion; Gregg Ghelfi seconded the motion.

The Board members briefly discussed the Monthly Fiscal Report - Title 1B funding.

- Differences between allocations vs. budget
- Concerns about potential program cuts
- Request to keep an eye on youth funding trends
- Previous approval of FY22 Budget included the ability to adapt to funding needs.

Roll call vote held:

**In favor:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Tina Drews

**Opposed:** None

**Abstained:** None

Motion passed.

### **Chairman Report.**

Chairman McGuire provided an update on the following:

a. **Special Recognition.**

Chairman McGuire announced a special recognition for long-term Human Services Director Bruce Liggett, sharing a few highlights from Mr. Liggett's 50 years of human services leadership. Chairman McGuire also shared with the Board that a plaque would be delivered to Mr. Liggett later that day from the MCWDB.

Mr. Liggett thanked the Board for the recognition and briefly discussed appreciation for the many years of service.

The Board provided additional words of appreciation to Mr. Liggett for his years of service.

b. **Welcome to CJ Williams new Assistant Director of Workforce Development Division.**

Chairman McGuire introduced new Assistant Director of Workforce Development Division, CJ Williams.

Mr. Williams greeted the Board.

c. **Executive Committee Report.**

Chairman McGuire noted that the Executive Committee had recently met and recommended the items listed under agenda item #8 for the Full Board's consideration.

### **Informational/Discussion Only.**

a. **American Rescue Plan Act (ARPA) Presentation.**

Human Services Director Bruce Liggett provided the Board with a brief presentation regarding the ARPA and the specifics related to Maricopa County.

b. Social Media/Maricopa County Arizona@WORK Website Update

c. Strategic Planning

d. WIOA Overview Training

e. Board Member Roles and Responsibilities Training

With agreement from the Board members, Chairman McGuire deferred items b-e due to time. These items would be heard at a future MCWDB Full Board meeting.

### **Information/Discussion/Possible Action.**

a. **MCWDB 2021 Restructuring Revisions.**

MCWDB Executive Director Steve Clark shared the following changes to the MCWDB 2021 Restructuring revision.

- Replacement of Compliance Committee with the Marketing and Outreach Committee

Chairman McGuire asked for a motion to approve the MCWDB 2021 Restructuring Revisions as presented. Christopher Tafoya made a motion; Gregg Ghelfi seconded the motion.

**In favor:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Tina Drews

**Opposed:** None

**Abstained:** None

Motion passed.

b. FY2021-2022 Meeting Schedule Revisions.

MCWDB Executive Director Steve Clark noted that the FY2021-2022 Meeting Schedule revisions mirrored that of the 2021-2022 Restructuring revisions. The only change was that of the Compliance Committee with the Marketing and Outreach Committee.

Chairman McGuire asked for a motion to approve the FY2021-2022 Meeting Schedule Revisions as presented. Loren Granger made a motion; Erik Cole seconded the motion.

**In favor:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Jason Walker, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Subhash Chandra, Tina Drews

**Opposed:** None

**Abstained:** None

Motion passed.

c. 2021-2022 MCWDB Committee Chairs and Roster Recommendations.

Chairman McGuire thanked the Board members that volunteered to participate on the MCWDB Committee's.

Chairman McGuire asked for a motion to approve the 2021-2022 MCWDB Committee Chairs and Roster Recommendations as presented. Gregg Ghelfi made a motion; Loren Granger seconded the motion.

**In favor:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Jason Walker, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Subhash Chandra, Tina Drews

**Opposed:** None

**Abstained:** None

Motion passed.

d. FY2021 4<sup>th</sup> Quarter Report.

e. PY2020 Annual Report.

Chairman McGuire thanked the MCWDB staff for preparing the 4<sup>th</sup> Quarter and Annual Report and shared his appreciation for the quality of work.

Chairman McGuire asked for a motion to approve the FY2021 4<sup>th</sup> Quarter and PY2020 Annual Report as presented. Matt Clark made a motion; Christine Colon seconded the motion.

**In favor:** Brent Downs, Christine Colon, Christopher Tafoya, Erik Cole, Gregg Ghelfi, Jason Walker, Leah Hill, Loren Granger, Matthew Clark, Matt McGuire, Scott Sudhalter, Shawn Hutchinson, Stan Chavira, Subhash Chandra, Tina Drews

**Opposed:** None  
**Abstained:** None  
Motion passed.

**Call to the Public.**

Chairman McGuire made a call for public comment. No one spoke.

**Adjourn.**

Chairman McGuire adjourned the MCWDB meeting at 11:04 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*