



SOUTHEASTERN ARIZONA

SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD

Minutes

Legacy Foundation

302-02 El Camino Real
Sierra Vista, Arizona 85635

Zoom Online Virtual Meeting

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVhRWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Thursday, September 15, 2022

10:00 AM

Members Present

Ron Curtis
Kathleen Bullock
Wick Lewis
Doris Tolbert
Susan Wood
Peter Hooper
Jelensky Irons
Elizabeth Kinder
Tony Boone
Merritt Essig
Rebekah Kimmel
Steven Garate

Members Absent

Martha Lujan
Evonne Cummins
Jack Bauer
Kim Henderson
Jacob Williams
Edward Dummitt
Peg Harmon
Matt Bolinger
Sam Curtis
Joshua DeSpain

Staff Present

Vada Phelps
Vickie Simmons
Michelle Huff
Lori Baron
Robert Archer

Guests Present

Jim Mize
Brenda Case
Dr. James Perey
Patrick Nicoll
Brent Maloney

A. Call to Order

Vice President Kathleen Bullock called to order the meeting of the ARIZONA@WORK Local Workforce Board at 10:02 AM on December 15, 2022 in person as well as on Zoom.

B. Roll Call

Lori Baron conducted roll call. The names of present and absent members, as well as guests and staff, are listed above. A quorum was established.

“If such a conflict does arise, I will declare that conflict before the board and refrain from discussing and voting on matters in which I have conflict.”

C. Call to the Public

No Public comments were made.

Speaker

Patrick Nicoll is the owner of Mule Mountain Pest Control. He utilizes AZ@Work. He has hired three new employees with help from AZ@Work.

D. Action Item: To Approve/Disapprove December 15, 2022 Agenda

Motion to Approve: Doris Tolbert

Seconded: Peter Hooper

Approved: Unanimously

E. Action Item: To Approve/Disapprove September 15, 2022 Minutes

Motion to Approve: Doris Tolbert

Seconded: Peter Hooper

Approved: Unanimously

F. AZ@Work Annual Report

Vada Phelps reviewed the Annual Report. She highlighted the Success Stories, the List of Board Members, the 2023 Board Meeting Schedule and the copy of the Audit.

G. Financial Report: Budget and Expenditures

Wick Lewis: He is impressed with the detailed work. The reports are in the packet.

H. Speaker James Perey, Executive Vice President for Academics at Cochise College

Dr. Perey gave a presentation entitled Continually Putting the Pieces Together. This focused on staying relevant to meet the community’s needs.

I. One-Stop Operator Report

Jim Mize reviewed his report which is in the packet. He is trying to engage more employers into the program.

J. Core Partner Reports

- One-Stop Employment and Training Reports was presented by Vickie Simmons. Her report is in the Board packet.
 - There are 1,232 jobs available in Cochise County.
 - The Data Validation Audit was 99% accurate.
 - She shared a success story of a person with a 5th grade education acquiring their GED.

- She is writing a grant for Nursing Expansion.
- Rehabilitation Services report was presented by Elizabeth Kinder. Her report is in the Board packet.
 - Referrals have increased.
 - Her office is hiring a 2nd counselor for youth programs.
- Employment Services report was presented by Jelensky Irons.
 - She has received a promotion but will continue as an AZ@Work Board member. She will update the Board as her staff is restructured.
- Adult Education report for Cochise County was presented by Peter Hooper. His report is in the packet. They continue to match students to programs.
- Adult Education report for Gila County was presented by Brenda Case. Her report is in the packet. Her area includes Safford, Clifton and Duncan.

K. Executive Director's Report – Vada Phelps

- Vada Phelps proposed that the date of an AZ@Work Board Meeting be changed to coincide with a Workforce Arizona Council Meeting. She will reach out to the Arizona Council regarding hosting a meeting on August 31 in Safford.

L. President's Report – Ron Curtis

- He attended the Annual Workforce Leaders Convening on December 8. The campus was very impressive. He discussed the changes in demand occupations in the State. There are good hiring opportunities in Arizona.

M. Board Announcements

There were no announcements

Next Board Meeting

March 16, 2023 at 10:00 a.m.
Benson, Arizona

Adjourn

The meeting was adjourned at 12:05 p.m.

ARIZONA@WORK is an Equal Opportunity employer/program.

Funded by WIOA federal dollars serving Adults, Youth, and Dislocated Workers

Report Submitted by: *Lori Baron*