



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD**

Yuma Private Industry Council, Administration Building  
3834 W. 16<sup>th</sup> Street, Yuma AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/86828371615?pwd=3sYaRPTi0ibit2HbXvME3AhCapWD8l.1>

Meeting ID: 868 2837 1615, Passcode: 763675

Phone: +1 719 359 4580 US

November 8, 2023

9:00 a.m.

**MINUTES**

**I. CALL MEETING TO ORDER**

Samuel G. Loveless called the meeting to order at 9:05 a.m.

**II. PLEDGE OF ALLEGIANCE**

Patrick Goetz led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b>Members Present (Virtually)</b>	<b>Members Absent</b>
1. Ryan Barto	1. Daniel Corr (Excused)
2. Judith Castro	2. Jesus Garcia
3. Maria Chavoya	3. Gel Lemmon
4. Brandon Culpepper	4. Gregory LaVann (Excused)
5. Jesus G Figueroa	5. James Luft (Excused)
6. Carla F. Gonzalez	6. Tonya Tacker (Excused)
7. Karen King	7. Antonio Zuniga
8. Samuel G. Loveless	
9. Ismial Rangel	
10. Michael J. Sabath	
11. Laura Wisniewski	

**Thereby a quorum was established.**

**Staff/Guests (Virtually)**

Jay Parke, Walker & Armstrong  
Mariana Martinez, YPIC  
Steve Barba, YPIC

Nidia Herrera, YPIC  
Patrick Goetz, YPIC  
Beatriz Aguilar, YPIC

**IV. \*CALL TO THE PUBLIC**

There were no comments from the public.

## **V. DISCUSSION AND ACTION ITEMS:**

### **A. Approval of the Consent Agenda**

#### **1. Meeting Minutes (September 27, 2023)**

Samuel G. Loveless asked for a motion to approve the Consent Agenda. Maria Chavoya made a motion to approve the Consent Agenda; Seconded by Ryan Barto.

VOICE VOTE: The motion carried 11-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Brandon Culpepper, Jesus G. Figueroa, Carla F. Gonzalez, Karen King, Samuel G. Loveless, Ismial Rangel, Michael J. Sabath & Laura Wisniewski)

### **B. Discussion and Action Items**

#### **1. Acceptance of the 2022-2023 Audit prepared by the Firm Walker & Armstrong LLP**

Samuel G. Loveless informed the Board, additional documentation is pending for the final audit report. Therefore, the final audit report will be presented to the Board for acceptance once it has been completed by the Firm Walker & Armstrong.

#### **2. Acceptance of the 2022 990 IRS Tax Return prepared by the Firm Walker & Armstrong LLP**

Jay Parke with Walker & Armstrong LLP informed the Board, the form 990 has been prepared, sent to management and is ready for signature. The form 990 is due November 15, 2023, after approval and signature the form will be submitted to the IRS. Mr. Parke presented a summary of the 2022 990 IRS Tax Return.

Samuel G. Loveless asked for a motion to approve the 2022 990 IRS Tax Return prepared by the Firm Walker & Armstrong LLP.

Maria Chavoya made a motion to approve the 2022 990 IRS Tax Return prepared by the Firm Walker & Armstrong LLP; Seconded by Carla F. Gonzalez.

VOICE VOTE: The motion carried 11-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Brandon Culpepper, Jesus G. Figueroa, Carla F. Gonzalez, Karen King, Samuel G. Loveless, Ismial Rangel, Michael J. Sabath & Laura Wisniewski)

#### **3. Approval and Authorization for the Workforce Development Board Chair Signature and Submission of the WIOA Title 1B Adult and Dislocated Worker Incentive Approval Request Form**

Nidia Herrera requested the approval and authorization for the Chair to sign the Title 1B Adult and Dislocated Worker Incentive Approval Request Form. This request is submitted on an annual basis and it allows participants to receive incentives for the completion of work experiences and internships.

Samuel G. Loveless asked for a motion to approve and authorize the Workforce Development Board Chair to sign and submit the WIOA Title 1B Adult and Dislocated Worker Incentive Approval Request Form.

Maria Chavoya made a motion to approve and authorize the Workforce Development Board Chair to sign and submit the WIOA Title 1B Adult and Dislocated Worker Incentive Approval Request Form; Seconded by Laura Wisniewski.

VOICE VOTE: The motion carried 11-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Brandon Culpepper, Jesus G. Figueroa, Carla F. Gonzalez, Karen King, Samuel G. Loveless, Ismial Rangel, Michael J. Sabath & Laura Wisniewski)

#### **4. Title IX Policy and Procedures in response to Sexual Harassment Complaints**

Nidia Herrera informed the Board, the Title IX Policy and Procedures was put in place for the EOC Charter High School. Due to the Yuma Private Industry Council being the Administrative Entity, the policy will be in place for all YPIC employees including service providers. Nidia Herrera recommended the approval of the Title IX Policy and Procedures in response to sexual harassment complaints.

Samuel G. Loveless asked for a motion to approve the Title IX Policy and Procedures in response to Sexual Harassment Complaints.

Maria Chavoya made a motion to approve the Title IX Policy and Procedures in response to Sexual Harassment Complaints; Seconded by Carla F. Gonzalez.

VOICE VOTE: The motion carried 11-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Brandon Culpepper, Jesus G. Figueroa, Carla F. Gonzalez, Karen King, Samuel G. Loveless, Ismial Rangel, Michael J. Sabath & Laura Wisniewski)

## **VI. DIRECTORS REPORT**

Nidia Herrera presented a PowerPoint. PowerPoint is attached.

Board Member, Michael J. Sabath left the meeting at 9:33 a.m.

Judith Castro asked will the vocational rehabilitation office be impacted if the Department of Economic Security representatives move location or will vocational rehabilitation office remain in the same location. Nidia Herrera replied Board staff is reviewing the layout and most likely the VR staff will move back to the One Stop Center.

Judith Castro asked when will the changes take place. Nidia Herrera stated there will be another meeting for further discussion and to review the MOU/IFA as it will need signatures from all the providers agreeing to the changes.

**VII. PRESENTATIONS AND INFORMATIONAL ITEMS:**

**1. Business Services/Rapid Response**

Mariana Martinez, Employer Engagement & Rapid Response Coordinator presented a PowerPoint. PowerPoint is attached.

**2. Financials as of September 30, 2023**

Steve Barba, Finance & Accounting Manager presented the financials as of September 30, 2023. Adults are at 26%, Dislocated Workers are at 23%, Youth Services are at 23% and overall is at 24%.

Board Member, Laura Wisniewski left the meeting at 10:07 a.m.

**VIII. WDB MEETING SCHEDULE**

A. Proposed Next Meeting Date: Wednesday, January 10, 2024 at 9:00 a.m.

**IX. OTHER INFORMATION AND/OR COMMITTEE REPORTS**

**A. Economic Development Issues Report**

The Economic Development Issues Report was not provided.

**B. Educational Opportunity Center Charter High School Board Report**

*Samuel G Loveless reported on behalf of Michael J. Sabath:*

- Enrollment is at 99
- Academic Performance data is good on a number of fronts including ratings of the principal, students and staff
- The school received a letter grade of a “B”
- School efforts to obtain accreditation through Cognia are progressing better than expected and may conclude in the spring

**X. GOOD OF THE ORDER**

There were no comments for the Good of the Order.

**XI. ADJOURNMENT**

The meeting adjourned at 10:09 a.m.

**Respectfully submitted by Beatriz Aguilar, Clerk of the Board.**





Y U M A C O U N T Y

Innovative Workforce Solutions

# Executive Director Report

**Nidia Herrera**  
**November 8, 2023**

# Workforce Innovation Opportunity Act (WIOA) Updates

## ➤ Local Board & Board of Supervisor (BOS) Approvals:

- New Board Member Appointment (Workforce Sector): Mr. Grijalva ~ Nov 20<sup>th</sup>
- Monthly Meetings

## ➤ WIOA Local 4 Year Plan:

- Expires June 2024

## ➤ One Stop Career Center Updates:

- DES Relocating ~ Palo Verde
- Memorandum of Understanding (MOU) Revisions

## ➤ WIOA Single Audit Report ~ Walker & Armstrong

## ➤ State WIOA Audits:

- Programmatic Audit: Nov 6<sup>th</sup>
- Data Validation: Nov 27<sup>th</sup>
- Equal Opportunity (EO) Desk Review Audit: Nov 17<sup>th</sup>

## ➤ Community Collaboration Summit: Nov 1<sup>st</sup>

- Building Pathways Between Workforce Development and Education

## ➤ Community Meetings

## ➤ Adult Education & Employer Partnership:

- Adult Literacy Plus
- Somerton Adult Education
- Employer Onsite Assistance
- English Speakers Other Language (ESOL) Class
- New Hires: High School Equivalency (HSE/GED)



# Workforce Innovation Opportunity Act (WIOA) Updates, cont.

- **English Language Learners:** Data Collection
- **Workforce Arizona Council (WAC):** Nov 16<sup>th</sup>
- **Arizona Workforce Association (AWA):** Nov 30<sup>th</sup>
- **NAWDP Youth Symposium:** Nov 5<sup>th</sup> – Nov 8<sup>th</sup>
- **LWDB Staff Training:**
  - Follow-up Service
- **LWDB Title IV Policy**
- **2023 Farmworker Health Fair:** Dia del Campesino
  - Blanket Drive/Challenge
- **Training Career Expo:** Dec 2023
- **COVID Precaution Measures**

The screenshot shows a web application interface titled "Contracts and Reports" with a status bar indicating "User FSanchez is Logged-In with Access Level 4". Below this is a form titled "Add New Training Site". The form includes several input fields: "Training Site" (text), "Parent Site" (dropdown menu), "Address" (text), "English Language Learner" (checkbox), "EIN" (text), "Public Sector" (checkbox), "City" (text), "Phone" (text), "NAICS" (text), "Private Sector" (checkbox), "State" (text), and "ZIP" (text). A purple "Add New" button is located on the left side of the form. A red arrow points to the "English Language Learner" checkbox.

The poster is for the "29th Anniversary Farmworker Health Fair" with the slogan "TAKING CARE OF YOUR HEALTH". It features a photograph of farmworkers in a field. The event is scheduled for Friday, December 1, 2023, from 2 AM to 6 AM at 720 N Main Street, CSF & CDB Parking Lots, San Luis, AZ. The poster lists various services including glucose tests, vaccines (Flu, COVID-19, Tetanus, Hepatitis A, HIV), and HIV testing. It also lists information on social services, health, housing, immigration, and education. Exams offered include mammography, cholesterol, liver screenings, and ear exams. The poster is decorated with logos of various partner organizations such as Campesinos Sin Fronteras, ASU, SDSU, and others.

**Department of Labor (DOL)**  
**Office of Economic Opportunity (OEO)**  
**Dept of Economic Security (DES) Updates**

➤ **DOL Audit Exit Results** (Aug 17<sup>th</sup>): Yuma Observations

- DES Meeting with Local Area: Oct 1<sup>st</sup>
- One Stop Career Center: ADA Accessibility ~ Front Door (Door Bell)
- Infrastructure Agreement (IFA): One Stop Contract – Career Services Budget
- Program Services Required Language ~ Steven Amendment
- Challenge the OSO non disclosure of zero solicitation

➤ **State OEO:**

- BuilditAZ Plan Workgroup

➤ **State DES & OEO Meeting:** Nov 2<sup>nd</sup>

- System Modernization

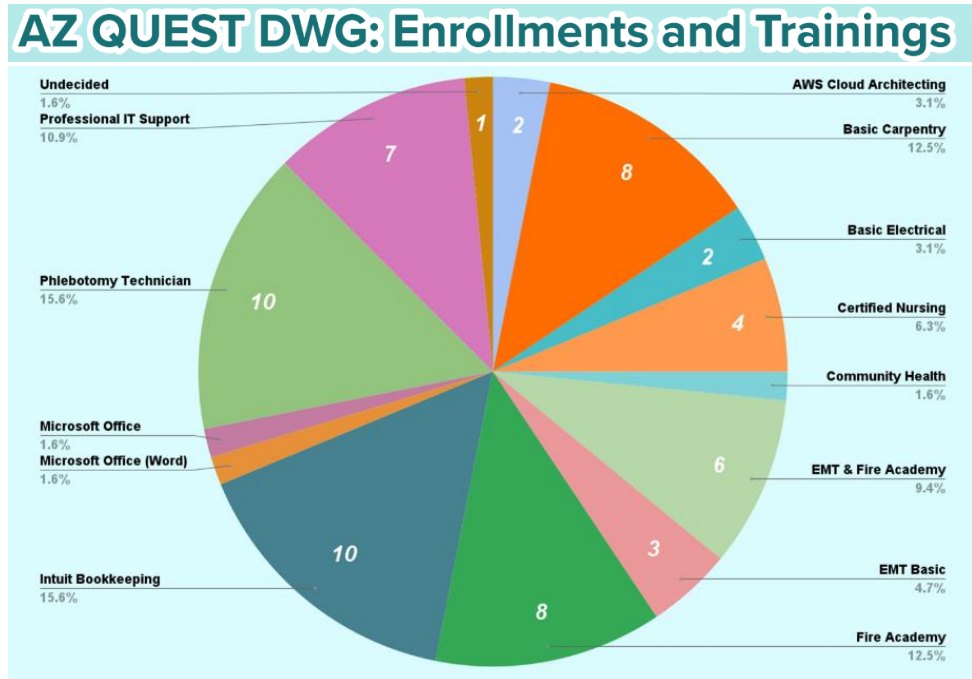
➤ **State DES Training:**

- Rapid Response Technical Assistance: Nov 14<sup>th</sup>
- Stevens Amendment: Dec 2023



# AZ Quest Grant Project Update

- **Local Partnership:** AWC & ARIZONA@WORK-Yuma County
  - Funding Period Expires: September 30, 2024
  - Industries Focus: Fast Track Training Courses
  - Eligible Target Group: COVID-19/Individual 18 +
  - Focus: Certificate Training Assistance & Employment
  - Diversity, Equitable, Inclusive & Accessible
  - 64 Enrollments





# Youth Services Community Project & Tour

Cafecito/Bordertown Project



State Capital Tour



# ARIZONA@WORK

## In-Service

### October 9th

#### **Presenters:**

- Yuma County
- Yuma Regional Medical Center
- Campesinos Sin Frontera





# Performance PY' 22/23 (7/1/2022-6/30/2023)

## **Pending State Post SAM Data – December 2023**

*Adjusted levels of performance* – The levels of performance after being adjusted in the SAM at the end of the PY using actual data. The adjusted levels of performance will be used to determine performance success or failure.

### **Statistical Adjustment Model (SAM)**

The SAM is an objective statistical regression model developed by DOL. It is used to make adjustments for actual economic conditions, and the characteristics of participants served at the end of the PY. In compliance with the WIOA, the existing DOL issued SAM will be used to negotiate local-level performance goals. The model takes into consideration labor market factors such as employment rates and job losses and/or gains in different industries so the goals are realistic and representative of the existing economic status. In addition, the SAM incorporates participant barriers to employment that include poor work history, lack of work experience, lack of educational or occupational skills attainment, dislocation from high-wage and high-benefit employment, low levels of literacy or English proficiency, disability status, homelessness, ex-offender status, and welfare dependency to get an accurate representation of the population that is being served.



# ARIZONA@WORK ~ Offices Closed

November 10<sup>th</sup>



November 23<sup>rd</sup> & 24<sup>th</sup>



December 25<sup>th</sup> & 26<sup>th</sup>



January 1<sup>st</sup>



# LWDB Member Recognitions

**2023 Heart of Yuma Award**



**GYEDC Interim President & CEO**





YUMA COUNTY

Innovative Workforce Solutions

**Questions?**

# Business Services & Rapid Response

*Mariana Martinez*  
*Employer Engagement Coordinator & Rapid Response Coordinator*



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# Center Activity

Site	August	September	October	Year-to-Date
Yuma CRC / EOC	1,729	1,408	1,397	12,818
MLK / Youth Services	329	313	256	2195
Somerton Resource Center	282	208	165	2203
San Luis Resource Center	130	114	106	734
Virtual Contacts / Off Site	756	523	591	4703
<b>Total</b>	<b>3,226</b>	<b>2,566</b>	<b>2,515</b>	<b>22,653</b>

2017: 34,341	2018: 44,163	2019: 47,033
2020: 41,990	2021: 22,935	2022: 23,000



# Rapid Response



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Company	Month	Closure	Lay-Off	Employees Dislocated
Community Health Associates	January		X	11
NextCare Urgent Care Yuma	January		X	10
Rivers Edge Assisted Living	March	X		30
S&A Industries	March		X	6
Michael Foods	April		X	20
Yuma Family - YMCA	June	X		29
Cocopah Rio Colorado Golf Course	July	X		7
Centerra (WARN Notice)	August		X	11
KeHE Distributors, Inc.(WARN Notice)	August		X	1
DOLE Fresh Vegetables, Inc. (WARN Notice)	August	X		64
Shaw Industries	September	X		246
La Fonda	October	X		20
<b>Total</b>		<b>6</b>	<b>6</b>	<b>455</b>



DOLE Rapid Response



# DOLE Rapid Response

## September 14, 2023 Yuma Dole Plant

- 27 / 64 dislocated employees attended



### Mandatory Partners in Attendance:

- ARIZONA@WORK – Yuma County One-Stop
- Employment Services
- Unemployment Insurance Benefits
- AZ Quest Grant
- WIOA Title 1-B Services





# Shaw Industries

**October 14, 2023**  
**62 / 246 Employees Attended**

## Employers in Attendance:

- City of San Luis
- Arizona Western College
- Quechan Casino Resort & Paradise Casino
- Convey
- Yuma County
- Hunter Employment Services
- Somerton Manufacturing
- APS
- Michael Foods
- B&G Foods
- TRAX International
- Gowan Milling
- Alside Associated Materials

## Mandatory Partners in Attendance:

- ARIZONA@WORK – Yuma County One-Stop
- Employment Services
- Veteran Services
- Unemployment Insurance Benefits
- AZ Quest Grant
- Adult Education
- Community Resources
  - WACOG Rent & Utility Assistance
  - AWC – Workforce Education

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## RAPID RESPONSE, HIRING & RESOURCE EVENT

Connect with top employers and access valuable career resources!

**SATURDAY, OCTOBER 14TH, 2023**  
8:00 AM - 12:00 PM

**YOUTH CAREER CENTER**  
300 S. 13TH AVE YUMA, AZ 85364

### Shaw EMPLOYEES

**EMPLOYERS**  
Connect with employers hiring in Yuma County

- Somerton Manufacturing
- City of Somerton
- City of San Luis
- Convey Health Solutions
- Sodexo
- Quechan Casino Resort & Paradise Casinos
- Arizona Western College
- Michael Foods
- y.mas

**JOB SEARCH & TRAINING OPPORTUNITIES**

- Employment Services
- Job Referrals
- Training opportunities
- Internships
- On-the-Job Trainings
- and more...

**EDUCATION**

- Adult Basic Education - HSE/GED
- English for Speakers of Other Languages (ESOL)
- Workforce Education
- Career & Technical Education

**RESOURCES**

- Veteran Resources
- Unemployment Insurance
- Rent & Utility Assistance

**REGISTER NOW**

Register today to connect with employers and access valuable career resources!  
[events.ypic.com](https://events.ypic.com)



**FOR QUESTIONS CONTACT: ELVIA BUSTAMANTE AT (928) 782-8594**



# Shaw Industries

## *Shaw Industries Rapid Response, Hiring, and Resource Event*





# Employer Measures

Connecting with Employers	August	September	October	Year-to-Date
Consultations	21	19	36	214
Job Orders	30	28	8	246
Worksite Tours / Visits	2	5	7	76
Recruitment Events (Hiring / Resource / Job Fair)	5	6	2	48
Internships	21	17	5	94
Work Experiences	12	12	19	92
On-the-Job Trainings	5	7	1	31
<b>Total</b>	<b>96</b>	<b>94</b>	<b>78</b>	<b>801</b>

# Job Fairs & Customized Recruitment Event

Company	Type of Recruitment	Date	Attendees
Agricultural Job Fair	Multi-Employer Job Fair	September 14, 2023	360
Yuma Community Job & Education Fair	Multi-Employer Job Fair	October 4, 2023	1,183
American Foods Group / Long Prairie Home Packing, LLC	Customized Hiring Event	October 26, 2023	31

# Agricultural Job Fair

September 13, 2023

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## Agricultural Job Fair

Wednesday, September 13, 2023  
9:00 AM - 1:00 PM  
Gymnasium - San Luis Recreation Center  
1015 Main St, San Luis, AZ 85349

#AGUPYUMA

**17 Vendors in Attendance**

- Five (5) employers
- 12 resources

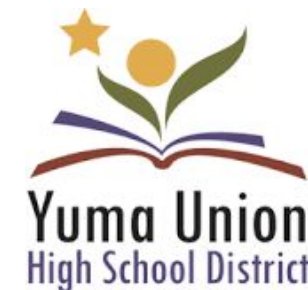
**360 Job Seekers in Attendance**



Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities. Funded by the US Department of Labor. WIOA Title 1-B Programs.



Special thanks to



# Agricultural Job Fair

September 13, 2023

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# Yuma Community Job & Education Fair

October 4, 2023

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#YUMAJOBANDEFAIR

## YUMA COMMUNITY JOB & EDUCATION FAIR

in collaboration with **BUILDING A DREAM**

**WEDNESDAY, OCTOBER 4TH, 2023**

**FOUR POINTS BY SHERATON HOTEL**  
2030 S Avenue 3E, Yuma, AZ 85365

**10:00 AM - 2:00 PM - GENERAL PUBLIC ADMISSION**  
PRIORITY ADMISSION FOR VETERANS, ACTIVE MILITARY, & SPOUSES AVAILABLE

Scan to register or visit [events.ypic.com](https://events.ypic.com)

**Yuma's Largest Job and Education Fair**

- Over 60 Employers, Resources, and Schools
- Veterans Resources
- Onsite Interviews
- Job Seeker Resource Area
- In Demand Employment
- Training Opportunities
- Apprenticeship Opportunities

Brought to you by



Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities. Funded by the US Department of Labor. WIOA Title 1-B Programs.

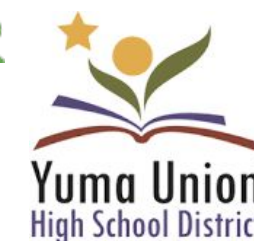
## 62 Vendors in Attendance

- Five (5) employers
- 12 resources

## 1,183 Job Seekers in Attendance

- 130 High School Students
- 100 Veterans, Spouses, and/or Transitioning Service Members

Special thanks to





# Yuma Community Job & Education Fair

October 4, 2023

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# Yuma Community Job & Education Fair

October 4, 2023

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**October 26, 2023**

**Three (3) Orientations**

- 9:00 am
- 11:00 am
- 3:00 pm

**Total of 31 job seekers attended**



# Upcoming Events



**CITY OF SOMERTON**  
ARIZONA 1898

## IS NOW RECRUITING

### Police Officers

**November 15, 2023**  
**2:00 PM - 6:00 PM**

Public Safety Facility  
(Police and Fire Department)  
445 E. Main St. Somerton, AZ 85350

DISCOVER THE PATH TO BECOMING A  
**CITY OF SOMERTON  
POLICE OFFICER**

PRESENTATIONS FROM

- CITY OF SOMERTON POLICE DEPARTMENT
- CITY OF SOMERTON HUMAN RESOURCES

EVERY HOUR ON THE HOUR STARTING AT 2:15 PM

PRE-REGISTRATION AVAILABLE VIA [EVENTS.YPIC.COM](https://events.ypic.com)



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Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities. Funded by the U.S. Department Labor, WIOA Title 1-B Programs.

# QUESTIONS?



Y U M A C O U N T Y

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