



WORKFORCE ARIZONA COUNCIL BOARD MEETING MINUTES

Tuesday, December 1, 2020

1:00 p.m. – 3:00 p.m.

Virtual Meeting Via Zoom:

[https://azcommerce.zoom.us/webinar/register/WN_2g5IB_P6
SyK0muXRfVRzCQ](https://azcommerce.zoom.us/webinar/register/WN_2g5IB_P6SyK0muXRfVRzCQ)

Members Present

Dawn Grove - Karsten
Manufacturing
Susan Anable - Cox
Communications
Audrey Bohanan - Adelante
Healthcare
Mark Gaspers - Boeing
Supervisor Bill Gates - Maricopa County
Board of Supervisors
Tom Jenkins - Advanced Business
Services
Gretchen Kitchel - SRP
Thomas Longstreth - Ventana
Medical Systems
Larry Lucero - Tucson Electric Power
Dennis Anthony - Arizona Apprenticeship
Advisory Committee
Allison Gilbreath - Arizona Chamber of
Commerce
Jonathan Schmitt - ASU
Thomas Winkel - Arizona Coalition for
Military Families
Sheryl Hart - Arizona Department of
Education
Michael Wisheart - Arizona Department of
Economic Security

Brian Rice - Hensley Beverage
Mayor Jen Miles - City of Kingman
Randall Garrison - FinTek Industries
Senator Heather Carter - Arizona
State Senate
Joanne Osborne - Arizona House of
Representatives
Greg Anderson - Summit
Healthcare
Karen Molina -
Raytheon
Jeff Fleetham - Arizona Registrar of
Contractor

Members Absent

Alex Horvath - Tucson Medical Center
Todd Graver - Freeport McMoRan
Stephen Macias - Pivot Manufacturing
Daniel Seiden - Intel
Drew Thorpe - APS
David Martin - Arizona Chapter, Associated
General Contractors
Sandra Watson - Arizona Commerce
Authority
Will James - Centene Corporation
John Walters - Liberty Mutual

I. Call to Order

Chair Dawn Grove called the Workforce Arizona Council meeting to order at 1:03 p.m.

II. Roll Call

Quorum was present after roll call.

III. Welcome

Chair Grove welcomed all those in attendance at the virtual meeting.

IV. Chairman's Report

Chair Grove gave highlights of some success stories in Pinal County and in Yavapai County serving both job creators and job seekers.

Chair Grove thanked Kolu Wilson, Ashley Wilhelm and all who worked on timely completing the Council's Annual Report which was sent to the Governor and other government officials yesterday per the statutory requirement. She further applauded the hard work of the workforce system helping fill about two-thirds of the job losses caused by the pandemic, and noted the significant work that lies ahead in addressing the remaining third.

V. Manager's Report

Ashley Wilhelm, Workforce Council Manager, reviewed accomplishments last quarter:

- National Governors Association - Reskilling and Recovery Initiative
- Manufacturing Policy Academy – leading the workforce committee. Academy is led by the Arizona Commerce Authority's Manufacturing Extension Partnership.
- Launched Amazon Web Services
- Filling needs in K-12 system with an education workforce collaborative
- Return Stronger Campaign 140,000+ visits to our website, 17,000+ form submissions, 61% from Maricopa County or City of Phoenix, 13% from Pima County and 23% from rural Arizona.

She further reviewed upcoming plans:

- scheduling committee meetings, etc.
- Council Convening
 - Council Work Plan – streamlining council functions and state strategies
- Center Certification, last complete PY2017 so due by June 2021 for PY2020 – local boards certify job centers, the criteria set and tools are provided by Council, Council will certify where local board is also the OneStop Operator

She also provided an update regarding ACRC Implementation – 5 local areas fully implemented, 3 partial, 3 yet to implement. Andy Ridley will provide technical support for those in need.

VI. Call to the Public

Ashley Wilhelm read a statement as requested by Matt McGuire, interim chair of Maricopa County Development Board, thanking the Council for its service and requesting thoughtful consideration of progress made in Maricopa County's Local Plan.

No other public comments were offered.

VII. Approval of Meeting Minutes – September 1, 2020

Bill Gates moved to approve the minutes, seconded by Greg Anderson; motion was adopted unanimously.

VIII. Arizona Workforce Association

Teri Drew of Yavapai County and Chair of the Arizona Workforce Association (AWA) thanked Randy Garrison for his service to Yavapai County, and thanked Chair Grove for her leadership.

Teri then informed the Council of the work of AWA – new leadership, strategic planning, leadership training, as well as other pursuits, challenges, and needs.

IX. Workforce Arizona Council Annual Report

Kolu Wilson, Workforce Administrator, thanked all involved in compiling the Annual Report. She noted that the program year covered by the report does not reflect much of the time period of COVID-19 impact. Kolu summarized the process, and then summarized the report, delivered yesterday to the prescribed governmental officials. Council discussion followed as to how to improve the report as well as improve results.

X. Local Workforce Development Plans

Rachael Tashbook presented an update of the local plans. 2 have been previously approved, 6 are being recommended for approval, and 3 are recommended for conditional approval today - Yuma, Santa Cruz, and Maricopa Counties, provided they make the recommended minor changes.

Jeff Fleetham noted that the Performance Excellence Committee had not yet discussed the local plans that are being recommended for conditional approval. Motion to approve Local Plans for Mohave-La Paz Counties, Coconino County, Southeastern Arizona, Pima County, Yavapai County, and City of Phoenix was made by Larry Lucero, seconded by Mayor Jen Miles: motion passed, Audrey Bohanan of City of Phoenix abstained.

Motion to delegate approval authority to the Performance Excellence committee for the local plans recommended for conditional approval (Yuma County, Santa Cruz County, and Maricopa County) once the pending revisions have been completed. Thomas Winkel moved approval and Jon Schmitt seconded. The motion passed.

XI. Local Board Recertification Corrective Action Plans

Nancy Meeden, Workforce Policy Manager, provided an update of the status of the U.S. Department of Labor's audit.

Santa Cruz – resolved absence of Shared Governance Agreement, resolved issue of lacking firewalls by way of a new Shared Governance Agreement, new policies, and the procurement of a OneStop Operator.

Nineteen Tribal Nations (NTN) – resolved documentation of policy making or hiring authority, resolved Sunshine Requirement through website, and are working weekly with NTN to resolve the remaining issues.

Maricopa County – a new Shared Governance Agreement has been submitted and significant progress recently made, and will need to follow through on grievance procedures and resolve remaining issues.

Chair Grove congratulated Santa Cruz and NTN on the progress made. She also thanked those working to resolve the barriers in Maricopa County. She added further congratulations to those boards who completed their recertification earlier this year.

XII. Committee Reports

A. Quality Workforce Committee

Committee Chair Mark Gaspers reported that the committee discussed updating the policy pertaining to the Eligible Training Provider List, including potential emergency provisions.

B. Performance Excellence Committee

Ashley Wilhelm reported that the Performance Excellence Committee reviewed four draft policies DES had developed for public comment. The Committee has also been tracking the progress each local area has made in the recertification process.

C. Strategic Communications and Partnerships Committee

Committee Chair Supervisor Bill Gates reported that the committee is working on the upcoming Convening to be held on December 17, 2020, which will be held as a virtual conference.

D. Measuring Effectiveness Committee

Ashley Wilhelm reported that the Measuring Effectiveness Committee will be taking a deep dive into the annual report and any IT developments in their upcoming meeting.

XIII. Council Member Remarks

Larry Lucero mentioned that he served on a panel to select a new director for the Pima County Community and Workforce Department – they selected Dan Sullivan.

Jeff Fleetham mentioned that he was selected to fill a spot on the East Valley Institute of Technology's Governing Board.

Dawn Grove thanked all who participated and those who serve the workforce of Arizona so faithfully and diligently.

XIV. Upcoming Council Meetings

Alisa Centeno will be reaching out to Council and Committee members to schedule upcoming meetings. A schedule of all meetings will be sent once the dates are solidified.

XV. Adjournment

The meeting was adjourned at 2:49 p.m.

Draft