



Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting
Martin Luther King Center
300 S. 13th Avenue, Yuma, AZ 85364
October 9, 2019

MINUTES

I. CALL MEETING TO ORDER

Maria Chavoya called the meeting to order at 9:08 a.m.

II. PLEDGE OF ALLEGIANCE

Steven M. Miller led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

Members Present	Members Absent
1. Judith Castro	1. Valentin Casillas
2. Maria Chavoya	2. Charles Grube (Excused)
3. Daniel Corr	3. Marisol Kelland (Excused)
4. Jesus Garcia	4. Gregory LaVann (Excused)
5. Delbert Hawk	5. Samuel G. Loveless (Excused)
6. Kevin Imes	
7. Steven M. Miller	
8. Douglas A. Pancrazi	
9. Wayne Rooks	
10. Tracy Schultz (Phone)	
11. Maria P. Vasquez	
12. Antonio Zuniga (Phone)	

Thereby a quorum was established.

Guests (From Sign-in list)

Gary Gammel, YPIC
Adriana McBride, YPIC
Martha Camacho, YPIC
Maria Aguirre, AWC
Elizabeth Arturi, AWC
Ana Garcia, YPIC
Jesse Figueroa, ALPS

Nidia Herrera, YPIC
Beatriz Aguilar, YPIC

Patrick Goetz, YPIC
Elizabeth Canela, Yuma County
Veronica Zuniga, RESCARE
Eva Ricci, RESCARE
Lorena Zaragoza, RESCARE
Christine Eaves, RESCARE
Moises Pimentel, RESCARE
Sylvia Lopez, YPIC
Alicia Huizar, YPIC
Brian Grossenburg, YPIC
Lidia Blackthunder, YPIC
Shavon Knox, YPIC

IV. *CALL TO THE PUBLIC

Maria Aguirre, Associate Dean for the Down Town Center for Arizona Western College introduced herself and informed the Board that as of October 4th Marla Duran who was the WIOA Director has officially retired and has worked in many different capacities within the workforce training program at Arizona Western College. Elizabeth Arturi is now the Interim Director and will be maintaining the program ensuring that they are in compliance and continue to provide the services that have been provided for many years at Arizona Western College. Maria Aguirre thanked everyone for the partnership and asked for patience while they go thru the transition and find the permanent director.

V. INTRODUCTIONS

Maria Chavoya introduced Delbert Hawk as a new Board member and informed the Board that he is the President for International Brotherhood of Electrical Workers, Local Union 640. Mr. Hawk is excited to be part of this Board and he is also the State Political Coordinator and also a trustee on the apprenticeship program. Maria Chavoya asked members of the Board and staff to introduce themselves.

VI. APPROVAL OF MINUTES (SEPTEMBER 18, 2019)

Maria Chavoya asked for a motion to approve the September 18, 2019 minutes.

Steven M. Miller made a motion to approve the September 18, 2019 minutes; Seconded by Daniel Corr. The motion was approved unanimously.

VOICE VOTE: 12-0

VII. YUMA COUNTY WORKFORCE DEVELOPMENT BOARD ELECTIONS:

Maria Chavoya informed that in the last month meeting it was announced that there would be elections this month and thanked everyone that sent in their nomination forms. Slate is presented as per the results:

- Chair: Maria Chavoya
- Vice-Chair: Jesus Garcia
- Secretary/Treasurer: Steven M. Miller

Maria Chavoya asked for a motion to approve the slate as presented.

Daniel Corr made a motion to approve the slate as presented; Seconded by Judith Castro. The motion was approved unanimously.

VOICE VOTE: 12-0

Maria Chavoya informed the Board if any member is interested in the membership results to contact Nidia Herrera.

VIII. COMMITTEE VACANCIES:

A. Charter High School

Maria Chavoya stated there are two vacancies for the Charter High School. Maria Chavoya asked Brian Grossenburg to please step up to the podium and introduce himself. Mr. Grossenburg introduced himself and informed the Board he is the Principal for the Educational Opportunity Center Charter High School. Mr. Grossenburg informed the Board that there are currently two vacancies on the Charter High School Board. Mr. Grossenburg is inviting two Board members to join the Charter High School Board. Steven M. Miller, Maria P. Vasquez and Antonio Zuniga are current members and the Charter Board should be composed of five members from the Workforce Development Board. Mr. Grossenburg informed the Board that the school has 110 students, ages 16 to 21 and typically graduate around 45 students a year. As a Board member you get to see the impact you have on these students and get to give them direction.

B. Executive Committee

Maria Chavoya informed that the Executive Committee has been filled based on the Workforce Development elections that just took place.

C. Finance and Personnel Committee

Maria Chavoya invited members to join the Finance and Personnel Committee and need to have a meeting in couple of weeks. The Finance and Personnel Committee meets once every quarter. Maria Chavoya asked interested members to please let her know or Nidia Herrera after the meeting.

IX. DIRECTORS REPORT

Interim Executive Director, Nidia Herrera presented a power point. The power point is attached.

Kevin Imes asked when a decision will be made on the recertification and the finalization of the Local Agreement and By-Laws. Nidia replied that possibly in the November Board of Supervisors meeting.

Kevin Imes wanted clarification regarding not being able to spend money on professional services trainings. The state has become very restrictive on what can be used for trainings and even though the federal guidelines do allow for different trainings the state can be more restrictive on the regulations. At this point in time the state is advocating that any training has to be directly related to WIOA. Judith Castro informed that dealing with difficult behaviors is a training that the state does require.

Jesus Garcia asked what the suicide prevention training entailed. Maria Chavoya stated it is an hour and half training and the opportunity to certify a trainer free of charge. Mental Health Aid is eight hour training and books are provided.

X. PRESENTATION AND INFORMATION ITEMS:

1. Business Services/Rapid Response

- Patrick Goetz, Employer Engagement Officer/Rapid Response Coordinator presented a PowerPoint on Business Services and Rapid Response Update.

2. One Stop Operator Presentation

- Michael Vu and Veronica Zuniga from ResCare presented a PowerPoint on the functions of the One Stop Operation. PowerPoint is attached.
 - Judith Castro thanked Veronica Zuniga for taking time out of her day to train her staff on resources and tools available to the One Stop Center.

Jesus Garcia, Vice-Chair took over the meeting due to madam Chair, Maria Chavoya having to leave the meeting.

XI. WDB MEETING SCHEDULE

- A. Proposed Next Meeting Date: Wednesday, November 13, 2019 at 9:00 a.m. at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

XII. OTHER INFORMATION AND/OR COMMITTEE REPORTS

A. Economic Development Issues, Report

The Economic Development Issues report was not provided.

B. Educational Opportunity Center Charter High School Board, Report

Steven M. Miller reported;

- Enrollment is at 107.
- Attendance is at 88%.
- Budget is at 23%, and are at 25% of the school year.
- School had 2 long term suspensions and 3 short term suspensions due to drugs.

C. Southwest Technical Education District of Yuma (STEDY), Report

Kevin Imes reported;

- Recruiting season is now going on for the fall of 2020.
- Partnering with Business Education Coalition for students within the middle school so students are aware of career education and career exploration opportunities.

XIII. GOOD OF THE ORDER

Jesus Garcia informed the Board to please report any employment changes and also reminded members that attendance is very important. Jesus Garcia invited members to review the By-Laws to understand the importance of attendance.

XIV. ADJOURNMENT

Jesus Garcia called for a motion to adjourn the meeting. A motion was made by Daniel Corr; Seconded by Judith Castro. The motion carried.

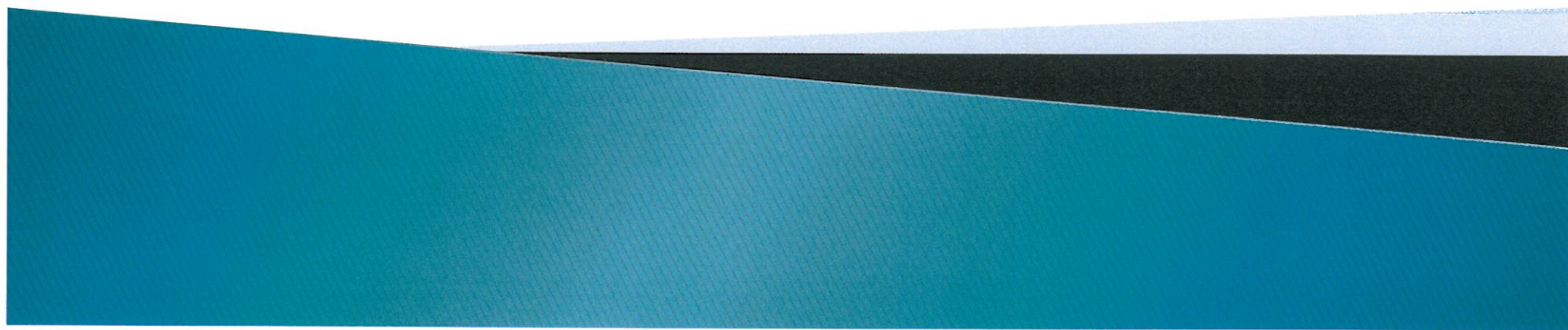
The meeting adjourned at 10:29 a.m.

VOICE VOTE: 11-0

Respectfully submitted by Beatriz Aguilar, Clerk of the Board.

Interim Executive Director Report

October 9, 2019




Director & Community Activities

- ▶ 9/4/19: BOS Meetings (Board Member Appointment)
- ▶ 9/4/19: Board Member Orientation
- ▶ 9/13/19: Staff Meeting (Update)
- ▶ 9/20/19: Effective Serving Employer Meeting
- ▶ 9/24/19: Chamber Chatter (Job Fair – Advertisement)
- ▶ 9/24/19: State Operational Conference Call
- ▶ 9/24/19: Chamber of Commerce-Military Roundtable (Skill Bridge Program)
- ▶ 9/27/19: BOS Lynn Pancrazi Visit (Orientation/Tour)
- ▶ 9/27/19: Chamber of Commerce Mixer (Business Expo)
- ▶ 9/28/19: Community Business Expo
- ▶ 9/30/19: KYMA TV (Job Fair – Advertisement)
- ▶ 9/30/19: Electrical Apprenticeship Meeting (AWC, GYEDC, NCCER, Westmoore & ARIZONA@WORK)

Re-Certification Update

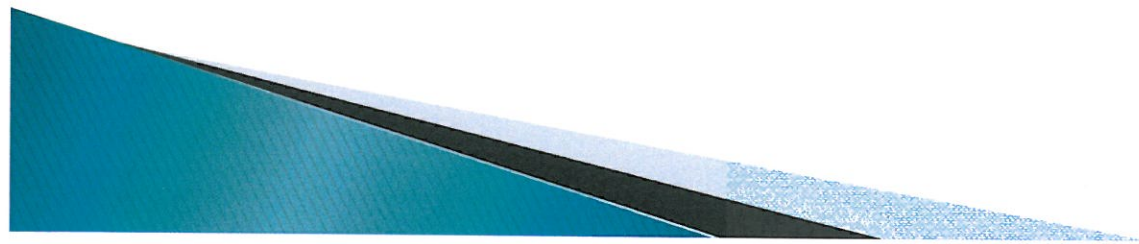
Documents	Status
<ul style="list-style-type: none">• Local Agreement & Bylaws• Plan Modification• Conflict of Interest- Board Members	<p><u>Pending State Approval</u></p> <ul style="list-style-type: none">• Submitted 10/5/19• Submitted -10/1/19• Submitted – 7/3/19

Action Items & Upcoming Projects


- ▶ **DOL Monitoring Findings** – Completed
 - ▶ **Conflict of Interest** (Declare conflicts by staff, service providers & One Stop Operator)
 - ▶ **Youth Standing Committee** – pending on elected officer (Chair)
 - ▶ **Four Year Plan-Strategize & Plan** (Pending State outline, need assistance from BOS, WDB members, Core Partners input, 350 pages)
- 

Electrical Apprenticeship Program

- ▶ Meetings: 8/29/19 & 9/30/19
- ▶ Representation: Westmoor Electric President, NCCER Rep's, AWC–Reetika, GYEDC & ARIZONA@WORK
- ▶ Accomplishments:
 - ❖ Westmoor Electric & NCCER – Insight of apprenticeship requirements
 - ❖ AWC & NCCER – Partnerships, 4 year curriculum
 - ❖ 3rd Planning Meeting (Oct 29th): Launch Employer Survey and analyze results



Yuma County Training Partnership

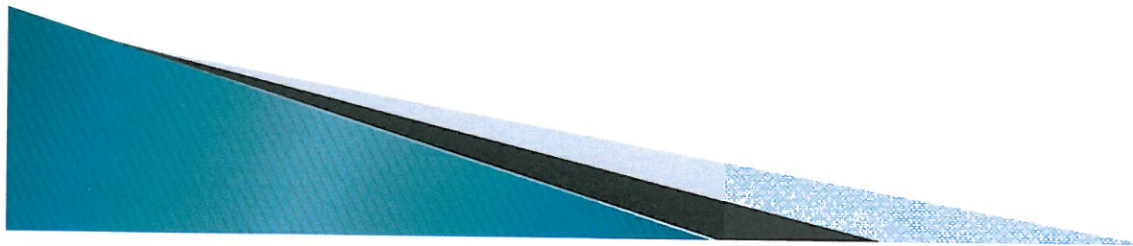
- ▶ Emailing Phishing...Don't get Hooked!!
 - ▶ Ransomware...What is it!
 - ▶ First Aid & CPR Certification
 - ▶ Preparing Performance Improvement Plan
 - ▶ Real Colors: Unlocking Temperament Differences
 - ▶ Understanding the Code of Conduct
 - ▶ Body Language
 - ▶ Social Media & Engineering...Where do you fall in the mix?
 - ▶ Dealing with Difficult Behavior
- 

Arizona Complete Health Training

Upcoming Training:

- ▶ Mental Health Aid
 - ❖ Adult
 - ❖ Youth

- ▶ Suicide Prevention
 - ❖ Opportunity for QPR (Question, Persuade, Refer) Certified
 - ❖ Partner Invitation



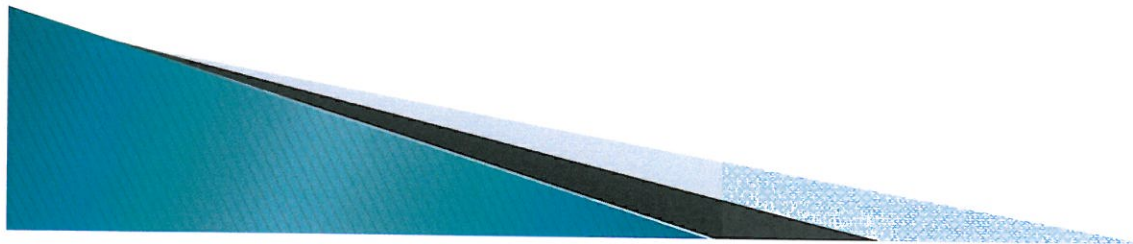
YPIC Closed for Training October 15, 2019

Equal Employment Opportunity
Commission (EEOC) Training-Discrimination

- Youth Workshop Review - Preventing Sexual Harassment

Partners Invited:

- ❖ ALPS
- ❖ AWC
- ❖ ResCare
- ❖ PPEP
- ❖ Vocational Rehabilitation
- ❖ Employment Service

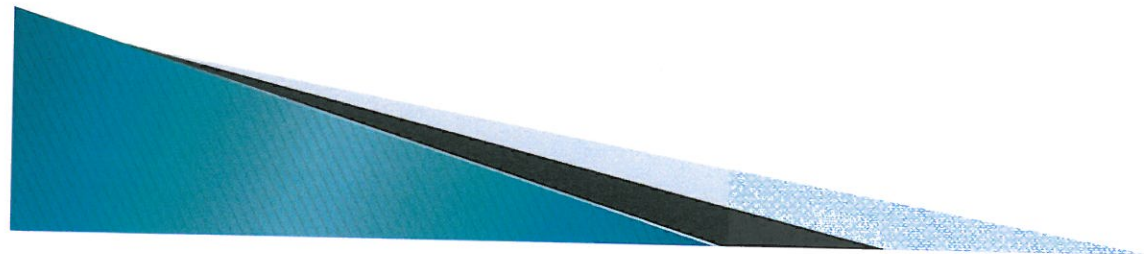


Contract Service Provider Meetings

Quarterly Meeting:

- ▶ October 22, 2019:
 - ❖ AWC (Arizona Western College)
 - ❖ ResCare

- ▶ October 23, 2019:
 - ❖ Youth Services
 - ❖ PPEP (Portable Practical Educational Preparation)



PY' 2019 Performance Outcomes Adult:

		Employment Rate (Q2) (Cohort Period: 07/01/2018 - 06/30/2019)		Employment Rate (Q4) (Cohort Period: 01/01/2018 - 12/31/2018)		Median Earnings (Cohort Period: 07/01/2018 - 06/30/2019)	Credential Rate (Cohort Period: 01/01/2018 - 12/31/2018)		Measurable Skill Gains (Cohort Period: 07/01/2019 - 06/30/2020)	
		Rate		Rate		Earnings		Rate		Rate
Target		74.00%		67.00%		\$5500.00		66.00%		NA
Actual	Numerator	<u>145</u>		<u>151</u>		<u>\$5247.39</u>		83.33 %		<u>18</u>
	Denominator	<u>371</u>	39.08 %	<u>346</u>	43.64 %		<u>40</u>			<u>60</u>
		Num	Rate	Num	Rate	Earnings	Num	Rate	Num	Rate

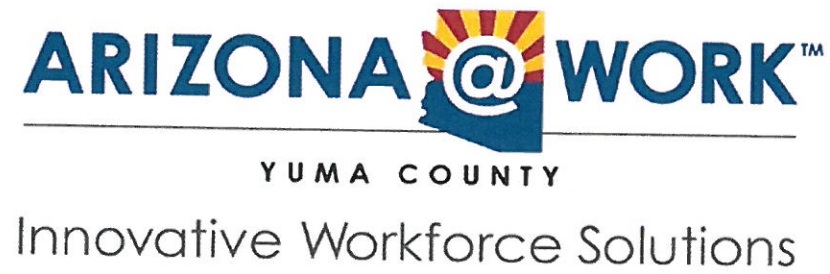
PY' 2019 Performance Outcomes Dislocated Worker

Employment Rate (Q2) (Cohort Period: 07/01/2018 - 06/30/2019)		Employment Rate (Q4) (Cohort Period: 01/01/2018 - 12/31/2018)		Median Earnings (Cohort Period: 07/01/2018 - 06/30/2019)	Credential Rate (Cohort Period: 01/01/2018 - 12/31/2018)		Measurable Skill Gains (Cohort Period: 07/01/2019 - 06/30/2020)	
	Rate		Rate	Earnings		Rate		Rate
	77.50%		72.00%	\$6900.00		57.80%		NA
<u>23</u>	43.40 %	<u>22</u>	41.51 %	<u>\$4650.25</u>	<u>7</u>	63.64 %	<u>2</u>	66.67 %
<u>53</u>		<u>53</u>			<u>11</u>		<u>3</u>	
Num	Rate	Num	Rate	Earnings	Num	Rate	Num	Rate

PY' 2019 Performance Outcomes

Youth:

Placement Rate (Q2) (Cohort Period: 07/01/2018 - 06/30/2019)		Placement Rate (Q4) (Cohort Period: 01/01/2018 - 12/31/2018)		Median Earnings (Cohort Period: 07/01/2018 - 06/30/2019)	Credential Rate (Cohort Period: 01/01/2018 - 12/31/2018)		Measurable Skill Gains (Cohort Period: 07/01/2019 - 06/30/2020)	
	Rate		Rate	Earnings		Rate		Rate
	68.50%		66.00%	NA		54.00%		NA
<u>90</u>	50.56 %	<u>84</u>	43.98 %	<u>\$4516.00</u>	<u>123</u>	69.89 %	<u>24</u>	24.00 %
<u>178</u>		<u>191</u>			<u>176</u>		<u>100</u>	
Num	Rate	Num	Rate	Earnings	Num	Rate	Num	Rate



One Stop Operator

Presented by:
Michael Vu, ResCare Vice President
Veronica Zunita, One Stop Operator



678.620 What is the one-stop operator's role?

- At a minimum, the one-stop operator must coordinate the service delivery of required one-stop partners and service providers. Local WDBs may establish additional roles of one-stop operator, including, but not limited to:
- Coordinating service providers across the one-stop delivery system;
- Being the primary provider of services within the center;
- Providing some of the services within the center; or
- Coordinating service delivery in a multi-center area, which may include affiliated sites.

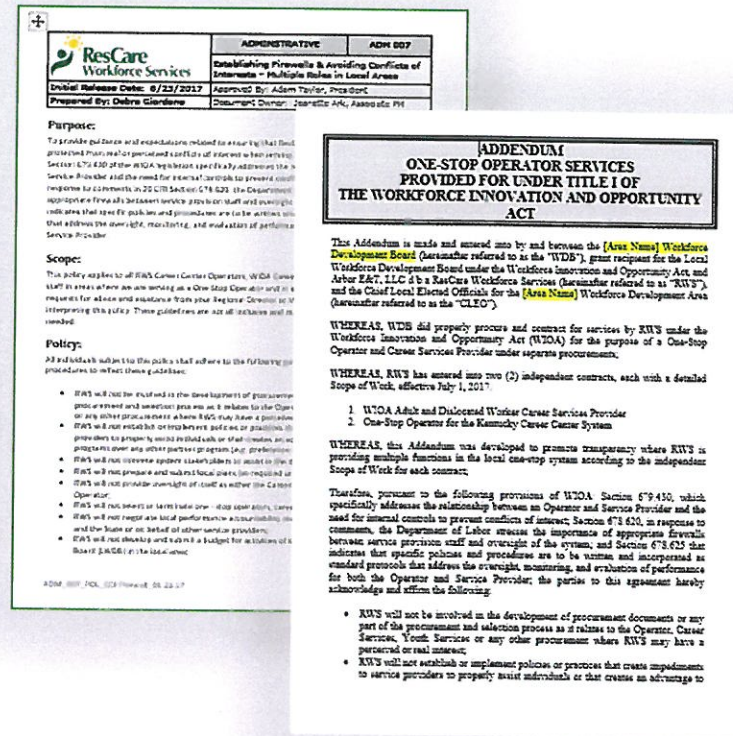
The competition for a one-stop operator must clearly articulate the role of the one-stop operator



678.620 What is the one-stop operator's role?

CONFLICTS OF INTERESTS & FIREWALLS

An entity serving as a one-stop operator, that also serves a different role within the one-stop delivery system, may perform some or all of these functions when it is acting in its other role, if it has established sufficient firewalls and conflict of interest policies and procedures. The policies and procedures must conform to the specifications in § 679.430 of this chapter for demonstrating internal controls and preventing conflict of interest.



678.620 What is [NOT] the one-stop operator's role?

Subject to paragraph (b)(2) of this section, a one-stop operator may not perform the following functions:

- Convene system stakeholders to assist in the development of the local plan;
- Prepare and submit local plans (as required under sec. 107 of WIOA); be responsible for oversight of itself;
- Manage or significantly participate in the competitive selection process for one-stop operators;
- Select or terminate one-stop operators, career services, and youth providers;
- Negotiate local performance accountability measures; or
- Develop and submit budget for activities of the Local WDB in the local area.



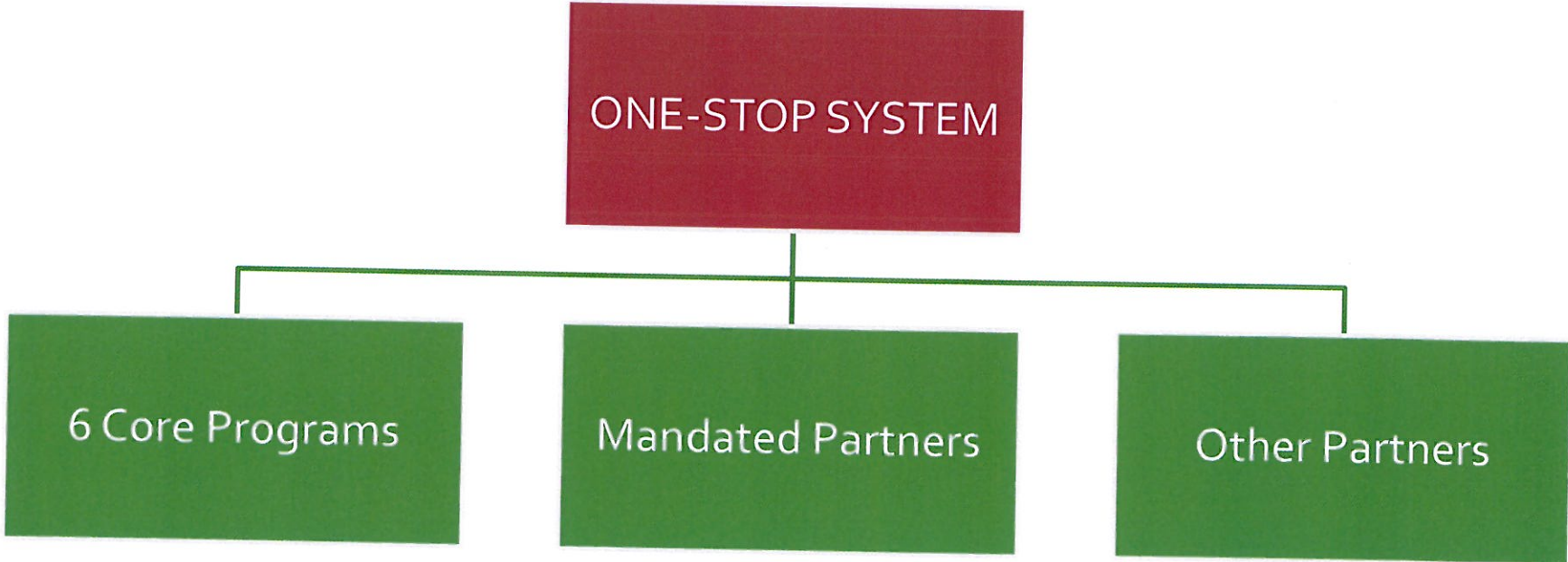
What is the One-Stop System?

The One-Stop delivery system is a system under which entities responsible for administering separate workforce investment, educational, and other human resource programs and funding streams (referred to as One-Stop partners) collaborate to create a seamless system of service delivery that will enhance access to the programs' services and improve long-term employment outcomes for individuals receiving assistance.

The One-Stop Centers are designed to provide a full range of assistance to job seekers under one roof.



One-Stop System Structure



6 Core Programs

- Each local area must have one comprehensive one-stop center that provides **access to physical services** of the core programs and other required partners.
- The 6 Core Programs Are:
 1. WIOA Adult
 2. WIOA Dislocated Worker
 3. WIOA Youth
 4. Wagner-Peyser
 5. Vocational Rehabilitation
 6. Adult Education

Required Partners

- WIOA Title I programs;
- Wagner-Peyser programs;
- Adult Education and Literacy programs;
- Rehabilitation Act programs;
- TANF - Welfare-to-Work;
- Older Americans Act programs;
- Perkins postsecondary vocational education activities;
- TAA & NAFTA-TAA;
- Veterans Employment and Training;
- Community Service Block Grant employment and training activities;
- HUD employment and training activities;
- Unemployment compensation programs
- SNAP
- Second Chance Act

Other Partners

- CBOs & FBOs including, but not limited to:
 - Food banks
 - Shelters (homeless, domestic violence)
 - Utility assistance
 - Medical clinics

Industry Associations

Chambers of Commerce

Community Colleges and Universities



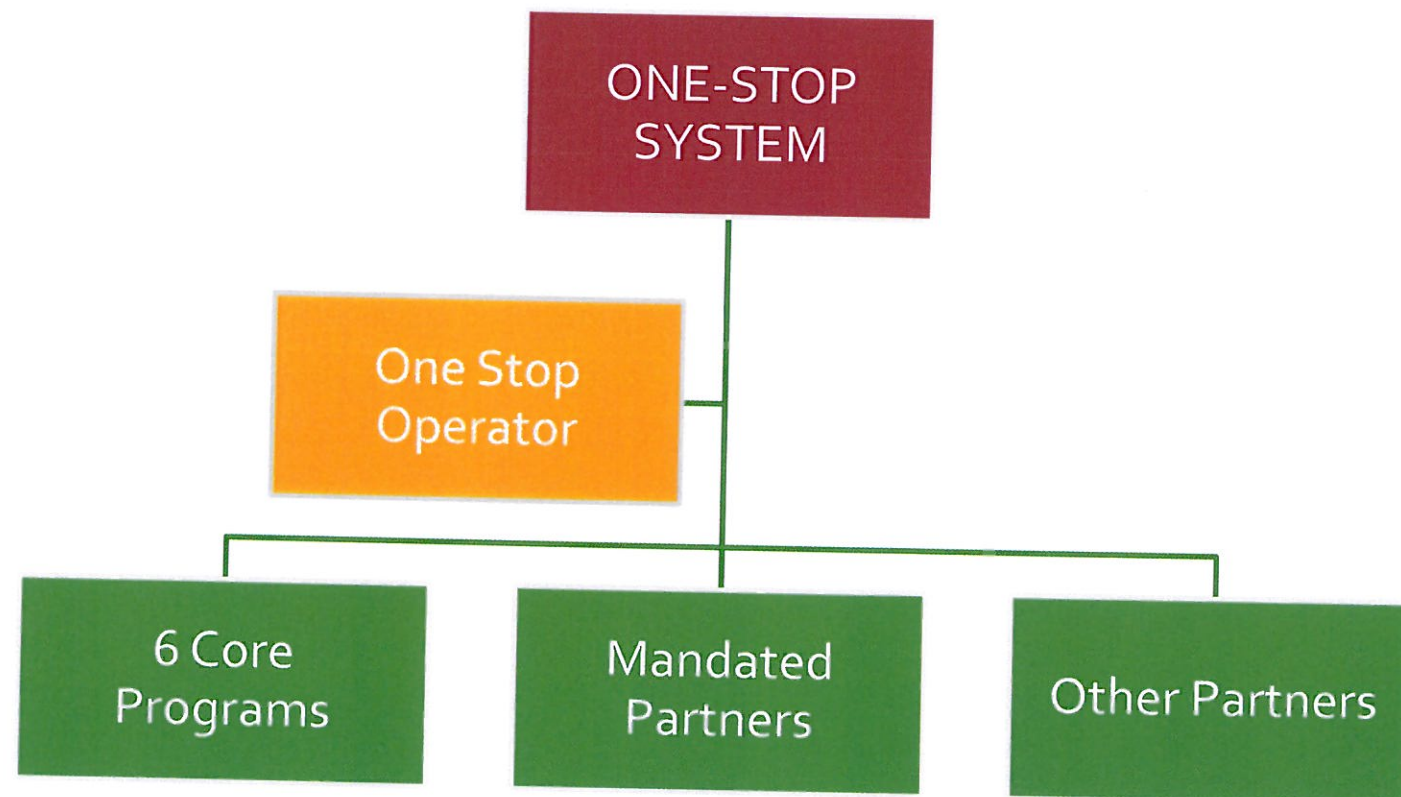
One-Stop System Management (TEGL 16-16)

The management of the American Job Center network is the **shared responsibility** of States, local workforce development boards (WDBs), elected officials, the six WIOA core program partners, required one-stop partners and other additional one-stop partners, American Job Center operators, and service providers.

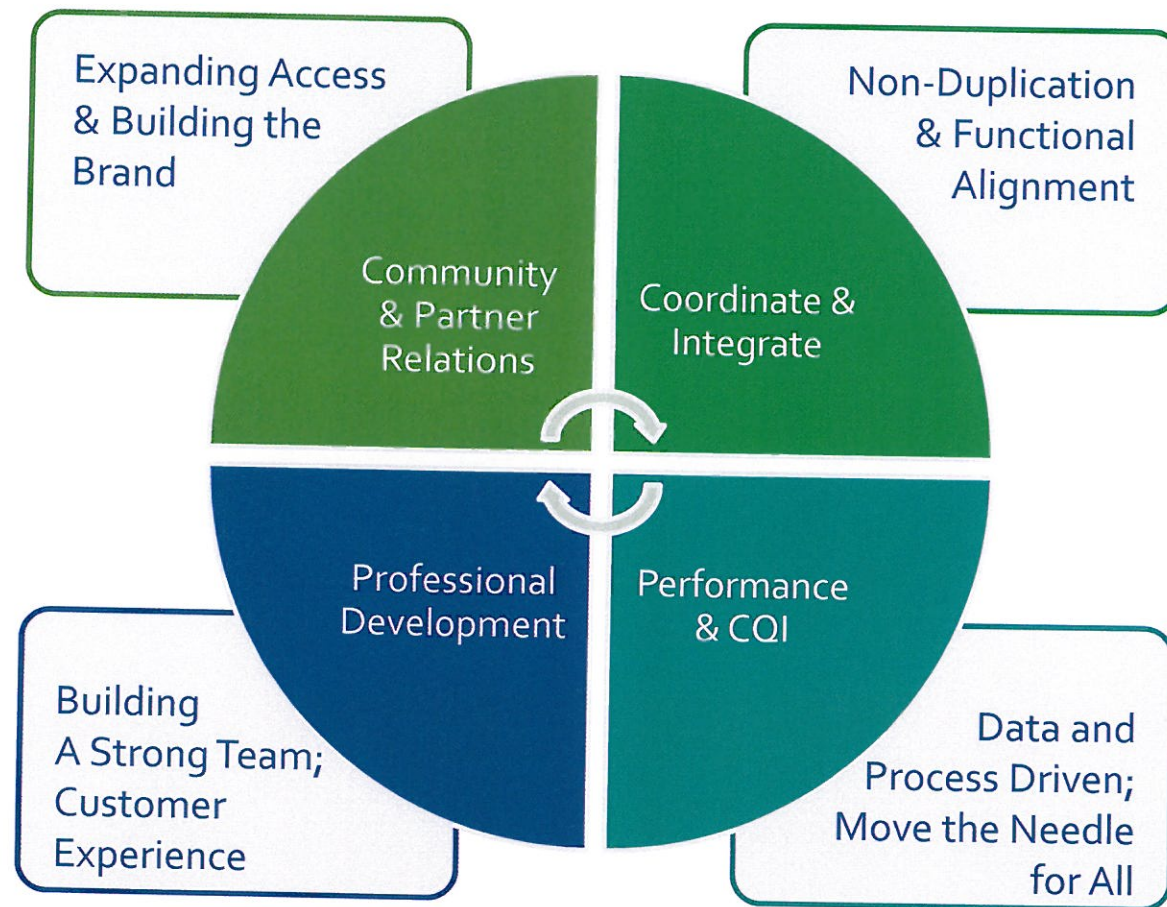
The **One-Stop Operator** coordinates the service delivery of the one-stop partners and service providers for the One-Stop System.



One-Stop System Management



Role of the one-stop operator



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Role of the one-stop operator

Expanding Access
& Building the
Brand

Community
& Partner
Relations

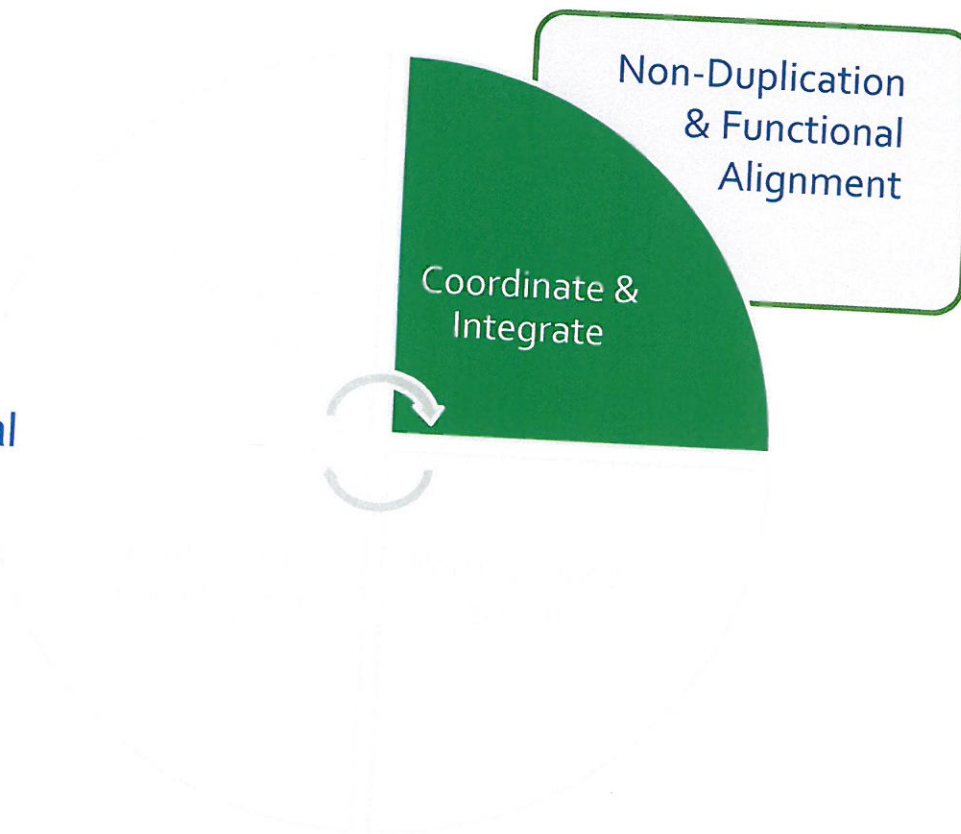
- Technology – RWS Tools
- Youth Services using CRS
- Increase access points
- Mesa Heights Revitalization Plan
- Arizona@Work partners meetings
- Information to business on Incumbent Worker Training
- Quarterly meeting with Education
- Outreach events with partners

Building a
Strong Team
Customer
Experience

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Role of the one-stop operator

- Core partner meetings
- Client referral process
- Share referral data
- Workflows
- Cross-training
- Forms and services
- Common outreach collateral
- Common tracking systems



Role of the one-stop operator



Role of the one-stop operator

- Shared performance objectives and goals
- Customer analytics
- Best In Class
- Review common processes
- Review Performance outcomes
- Demand driven system
- Business analytics
- Education and career pathways integration

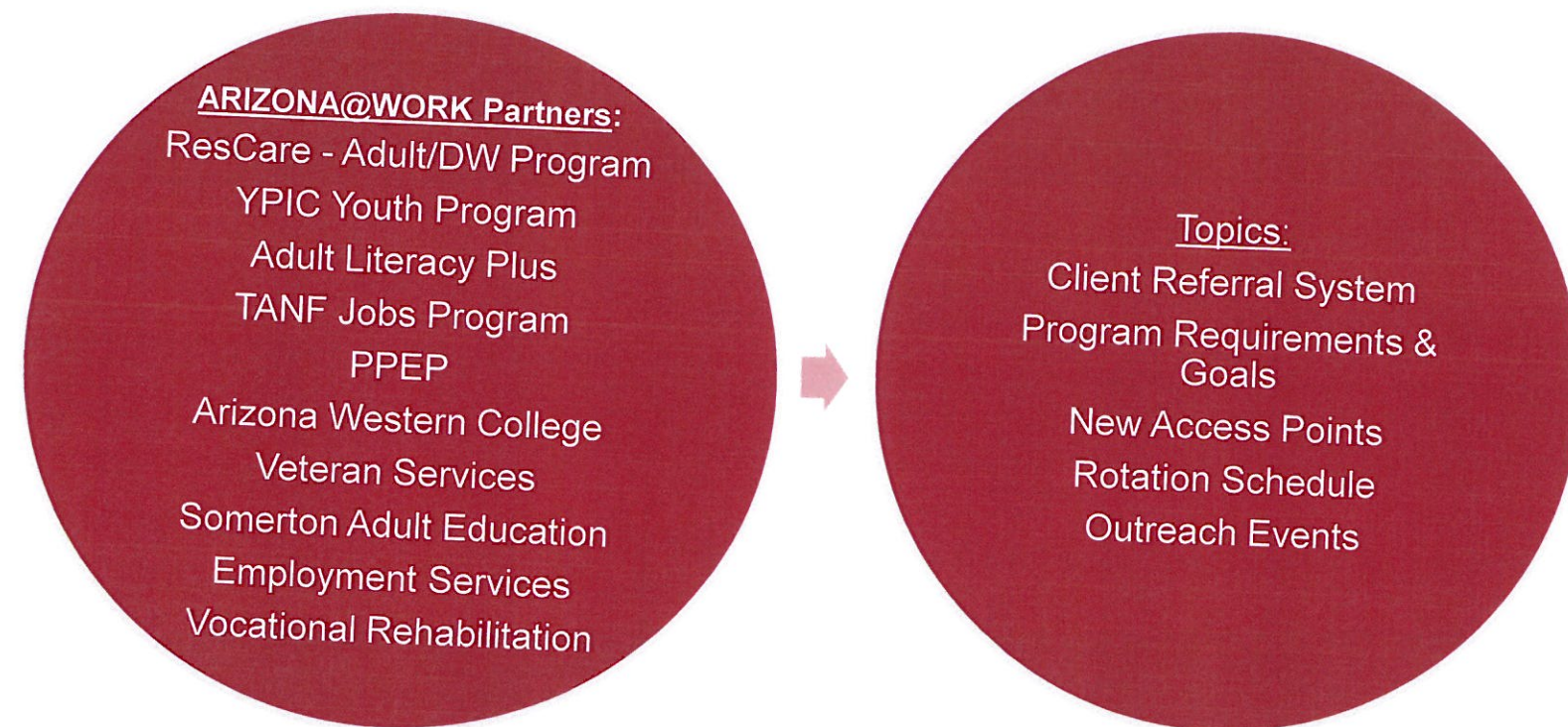


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One Stop Partner Meetings



WIOA Core Partners/Quarterly Meeting



ARIZONA@WORK Access Points

Mesa Heights Community Center

- Since October 2018
- Thursdays 10am – 12pm
- Partners rotate Weekly/Provide Workshops & Orientation

OC Johnson Elementary School

- Since February 2019
- Tuesdays 8am – 10am
- Partners rotate weekly/Provide Orientation & Information

Adult Probation

- Since July 2019
- Tuesday & Wednesday Orientation (Adult/DW Program)
- Monthly partner rotation begins October for workshops

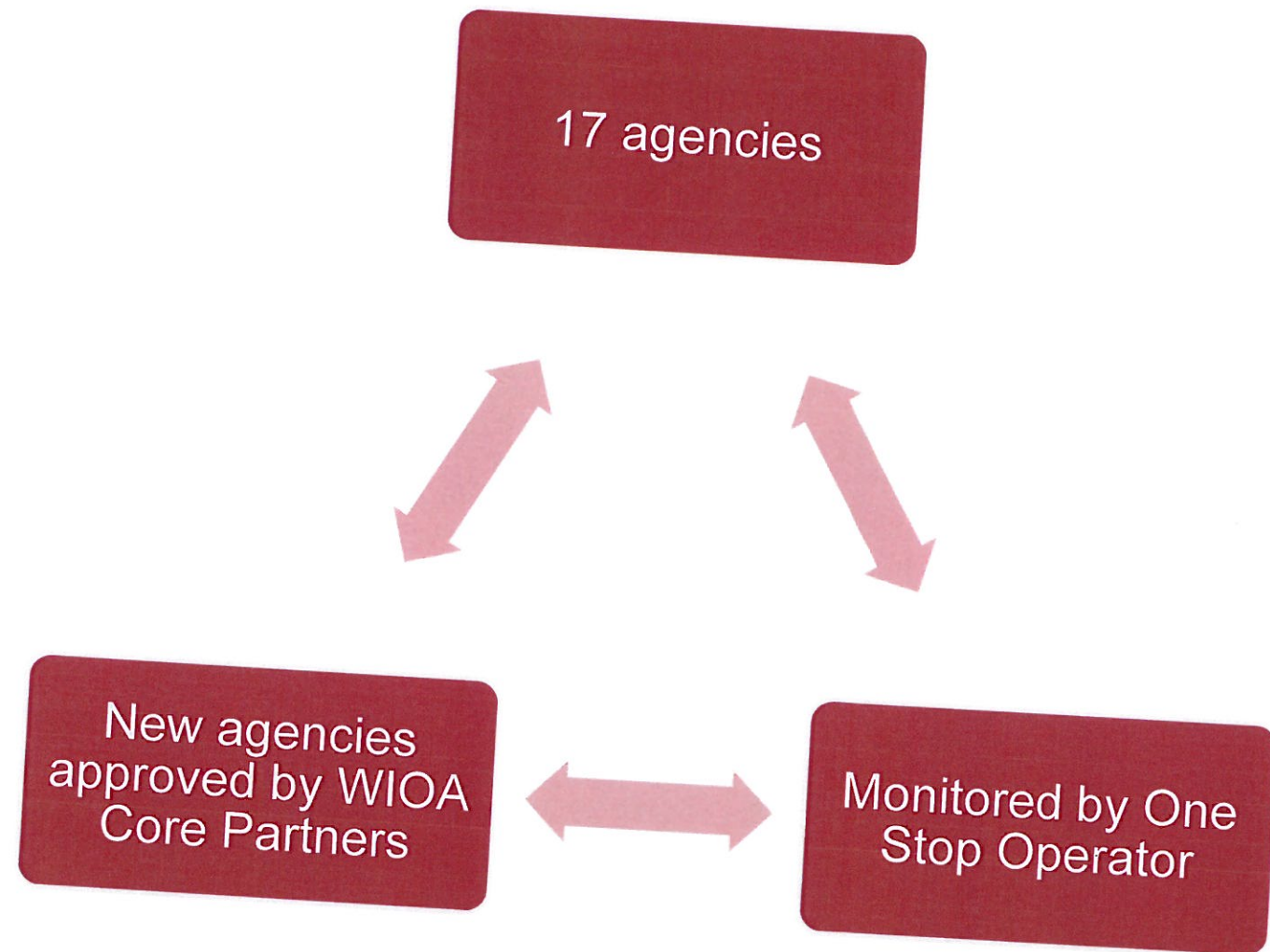
Yuma County Library

- Scheduled to begin October 2019
- Monthly partner rotation at 6 different locations
- Providing Orientation and Workshops

One Stop Career Center (July 1 – September 30, 2019)



Client Referral System



Thank you!

