



Innovative Workforce Solutions

## WORKFORCE ARIZONA COUNCIL BOARD MEETING MINUTES

Tuesday, February 25, 2020

1:00 p.m. – 3:00 p.m.

Arizona Commerce Authority

100 N 7<sup>th</sup> Avenue, Camelback Conference Room, Phoenix, AZ 85007

Conference Line: 1-240-454-0879, Access Code: 280-993-715

### **Members Present**

Susan Anable, Cox  
Dennis Anthony, AZ Apprenticeship Advisory Committee  
Audrey Bohanan, Adelante Healthcare  
Mark Gaspers, Boeing  
Supervisor Bill Gates, Maricopa County  
Allison Gilbreath, Arizona Chamber of Commerce  
Dawn Grove, Karsten Manufacturing  
Sheryl Hart, Arizona Department of Education  
Paul Hughes, Arizona Commerce Authority  
Gretchen Kitchel, SRP  
Larry Lucero, Tucson Electric Power  
Brian Rice, Hensley Beverage Company  
Danny Seiden, Intel  
John Walters, Liberty Mutual  
Jon Schmitt, Arizona State University  
Thomas Winkel, Arizona Coalition for Military Families  
  
Michael Wisheart, Arizona Department of Economic  
Opportunity

### **Members Present via Phone**

Greg Anderson, Summit Healthcare Services  
Jeff Fleetham, Arizona State Registrar of Contractors  
Randall Garrison, Fentek Industries  
David Martin, Arizona Chapter Associated General Contractors  
Mayor Jen Miles, City of Kingman  
Karen Molina, Raytheon

### **Members Absent**

Senator Heather Cruz, Arizona Senate  
Todd Graver, Freeport-McMoRan  
Alex Horvath, Tucson Medical Center  
Will James, Pinnacle West Capital Corporation  
Tom Jenkins, Advanced Business Learning  
Thomas Longstreth, Ventana Medical Systems  
Steven Macias, Pivot Manufacturing  
Representative Joanne Osborne, Arizona House of  
Representatives  
Drew Thorpe, APS

### **I. Call to Order**

Chair Dawn Grove called the Workforce Arizona Council meeting to order at 1:06 p.m.

### **II. Roll Call**

Quorum was present after roll call.

### **III. Welcome**

Chair Grove welcomed all those in attendance at the meeting.

### **IV. Introductions**

Chair Grove introduced a new member to the Council:

- Karen Molina, Operations Workforce Talent Manager for Raytheon in Tucson.

### **V. Chairman's Report**

Chair Grove gave statistics on the Arizona economy and projected job growth. She gave an update on her experience attending the National Governor's Association State Workforce Board Chairs. She expressed her support for the educational institutions focusing on ensuring their training programs are increasing the talent pipeline. Chair Grove reminded the Council members about two upcoming events; Arizona Veteran Employer Recognition Event on March 3, 2020 and Arizona Association of Economic Developers Annual workforce Symposium on April 14, 2020 Chair Grove thanked all who were involved in developing the State Plan. Lastly, Chair Grove shared a success story from NACOG.

## **VI. Manager's Report**

Kolu Wilson, Workforce Administrator, reported on the efforts being made to ensure the workforce system is aligned with economic development and education. Ashley Wilhelm, Workforce Council Manager, reviewed the board functions as laid out in WIOA and indicated the areas of focus during the upcoming year.

## **VII. Call to the Public**

No public comment was offered.

## **VIII. Discussion & Possible Action**

### **A. Vote to Approve Meeting Minutes – December 4, 2019**

Dennis Anthony moved to approve the minutes, seconded by Danny Seiden; motion was adopted unanimously. Roll call via phone; Aye: Greg Anderson, Randy Garrison, Karen Molina, David Martin, Jen Miles and Jeff Fleetham.

### **B. Arizona Workforce Association**

Chair Grove introduced Nidia Herrera, ARIZONA@WORK Yuma County, and member of the Arizona Workforce Association (AWA). Nidia stated that she was the newly appointed Yuma Workforce Board Director and was the newest member of AWA. They met that morning to discuss how they want to continue to enhance and express their vision for Workforce in Arizona. She discussed the 3 committees and their goals which are Membership, Convening Stakeholders and Building Partnerships. Nidia ended her time with sharing a success story from Yuma, which included the new San Luis Business Center.

### **C. ARIZONA@WORK System Timeline**

Chair Grove introduced Rachael Tashbook the WIOA Project Specialist with DES and LaSetta Hogans, Executive Director, City of Phoenix Workforce Board discussed how the State and local directors are coordinating how the required elements under WIOA are submitted, reviewed and approved.

### **D. Economic Development - Business Attraction & Expansion Updates**

Chair Grove introduced Paul Hughes, Executive Vice President of Business Development for the Arizona Commerce Authority. Paul shared an update on the business pipeline that Arizona Commerce Authority is leading. Paul gave the projected amount of talent needed to fill the workforce needs of the employers in the pipeline.

### **E. Rural Talent Pipeline Management**

Chair Grove introduced Liza Noland and Stacey Faulkner from Local First Arizona who gave an overview of Local First Arizona and stated that the Governor's office recently supported their project they will be implementing throughout rural communities. They will be developing employer collaboratives around industries and education through the TPM model created by the U.S. Chamber of Commerce. Local First will be coordinating with the local workforce boards around the state when collaboratives are established in their area to leverage the partnerships already established by the boards.

### **F. State Plan**

Chair Grove introduced Rachael Tashbook who explained the process that was used to create the State Plan. She reviewed the elements of the Plan and went over the previously approved strategies.

Thomas Winkel requested that language be added to the State Plan to integrate the Be Connected program in the Veterans program section of the Plan.

#### **1. Vote to approve the 2020 State Plan**

Thomas Winkel moved to adopt the proposed 2020-2023 State Plan will allowances for minor language revisions and formatting clean-up along with the language updates proposed regarding Be Connected and with the ability to add the Adult Education performance measures that will not be negotiated until after the plan must be submitted. The motion was seconded by Jen Miles. Motion was adopted unanimously. Roll Call via Phone; Aye: Greg Anderson, Randy Garrison, Karen Molina, David Martin, Jen Miles and Jeff Fleetham.

### **G. Local Planning Process**

Chair Grove introduced Rachael Tashbook who reviewed the next steps in the planning process which is for the local areas to create their plans to align with the strategies outlined in the State Plan. The local plans will be submitted, reviewed by DES and brought forward to the Performance Excellence Committee.

## **H. Local Board Recertification Update**

Chair Grove introduced Jeremia Garcia Ramadan, Policy Administrator for DERS at the Arizona Department of Economic Security. She recommended the Council approve the Pima and Northeastern local boards. She also stated that DES is in close contact with all the local areas to make sure they have the assistance they need to get everything completed so they can be recertified.

The Council requested that a formal letter be drafted to nominate individuals for the vacant positions on the local boards who need assistance in filling their vacancies.

### **1. Vote to approve Local Board Recertification's**

Allison Gilbreath moved to recertify the Pima and Northeastern Local Area Boards, seconded by Larry Lucero; motion was adopted with one individual absent by phone. Roll Call via Phone; Aye: Randy Garrison, Karen Molina, David Martin, Jen Miles and Jeff Fleetham. No Response: Greg Anderson.

## **I. Committee Reports**

### **1. Quality Workforce Committee**

Committee Chair, Mark Gaspers, explained that over the next quarter key topics his Committee will discuss include the Eligible Training Provider List and Veteran initiatives.

### **2. Measuring Effectiveness Committee**

Committee Chair, John Walters, explained that his Committee is working with DES to understand the IT system needs by hosting an IT summit in the next 30 days.

### **3. Performance Excellence Committee**

Committee Chair, David Martin, explained that his Committee will be focusing on next steps for the Local Board Recertification Process.

### **4. Strategic Communications and Partnerships Committee**

Committee Chair, Bill Gates, stated that the next Workforce Leaders Convening date is set for May 1<sup>st</sup> at the SRP Pera Club. More information will come available.

## **J. 2020 Council Meeting Schedule**

Chair Grove reviewed the upcoming Council schedule.

## **K. Council Member Remarks**

- Dawn reminded everyone about the two upcoming events in March and April.
- Michael Wisehart announced that they are undergoing organizational changes within DES after Molly Bright and Karen Nelson Hunter both resigned from their positions. He expressed his thanks for the hard work that Molly and Karen did in their roles and introduced DES staff that will take on their responsibilities.
- Sheryl Hart shared that the deadline for ADE Title II grant applications is March 5<sup>th</sup>. Once the applications are received the local boards will be asked to review the applications of the providers within their local area.
- Jeff Fleetham encouraged everyone to visit [arizona.byf.org](http://arizona.byf.org) to see the rebranding efforts that are happening in the Construction industry in Arizona.

## **IX. Adjournment**

Dennis Anthony moved to adjourn the meeting, Audrey Bohanan seconded the motion; the motion was adopted. Meeting adjourned at 2:43 p.m.

## FebruWORKFORCE ARIZONA COUNCIL ATTENDANCE

February 25, 2020 at 1-3 p.m.

Arizona Commerce Authority

Quorum 18

Council Member	P (In Person)	P (Phone)	A	Comments
1. Governor Doug Ducey			x	
2. Senator Heather Carter			x	
3. Representative Joanne Osborne			x	
4. Dawn Grove	x			
5. Susan Anable	x			
6. Greg Anderson		x		
7. Audrey Bohanan	x			
8. Randall Garrison		x		
9. Mark Gaspers	x			
10. Todd Graver			x	
11. Alex Horvath			x	
12. Will James			x	
13. Tom Jenkins			x	
14. Gretchen Kitchel	x			
15. Thomas Longstreth			x	
16. Larry Lucero	x			
17. Stephen Macias			x	
18. Karen Molina		x		
19. Brian Rice	x			
20. Danny Seiden	x			
21. Drew Thorpe			x	
22. John Walters	x			
23. Dennis Anthony	x			
24. Allison Gilbreath	x			
25. David Martin		x		
26. Supervisor Bill Gates	x			
27. Mayor Jen Miles		x		
28. Jonathan Schmitt	x			
29. Thomas Winkel	x			
30. Sheryl Hart	x			
31. Dr. Cara Christ Proxy Michael Wisheart	x			
32. Sandra Watson Proxy Paul Hughes	x			
33. Jeff Fleetham		x		
34. Labor-Vacant				