



YUMA COUNTY

Innovative Workforce Solutions

WORKFORCE EXECUTIVE COMMITTEE

Yuma Private Industry Council, Administration Building

3834 W. 16th Street, Yuma, AZ 85364

Meeting Link: <https://zoom.us/j/94649277823?pwd=aDhJN0hyTGRwcnFMNkdNbld6LzlxUT09>

Meeting ID: 946 4927 7823, Passcode: 994874

Phone: +1 669 900 6833 US

July 9, 2021

1:00 p.m.

MINUTES

I. Call Meeting to Order

Maria Chavoya called the meeting to order at 1:07 p.m.

II. Pledge of Allegiance

Maria Chavoya led the Pledge of Allegiance.

III. Roll Call

ATTENDEES (Virtually):

Maria Chavoya, Board Chair

Diane Poirot, Board Vice-Chair

Antonio Zuniga, Board Member

Nidia Herrera, Executive Director

Patrick Goetz, Operations Director

Adriana McBride, Human Resource Manager

ABSENT:

Steven M. Miller, Board Member (Excused)

STAFF (Virtually):

Beatriz Aguilar, Clerk of the Board

Alicia Huizar, Contracts Manager

IV. Discussion and Action Item:

1. Approval of the Amended Memorandum of Understanding/Infrastructure Funding Agreement

Nidia Herrera informed the committee, the Memorandum of Understanding/Infrastructure Funding Agreement must be reviewed annually with the partners to mutually agree and ensure all the information is accurate.

Alicia Huizar provided the revised information on the Memorandum of Understanding/Infrastructure Funding Agreement.

During the review Diane Poirot requested to add additional verbiage on the Vocational Rehabilitation section.

Nidia Herrera stated Vocational Rehabilitation is a required partner and under the Partner’s Occupancy it lists a zero dollar amount due to not knowing when they will be providing in person services.

Revisions to the Memorandum of Understanding/Infrastructure Funding Agreement:

- Minor verbiage changes
- Added the Specialized Somerton Resource Center location and hours
- Added the updated IFA Projected Cost
- Added the Partner's Occupancy for this fiscal year
- Added the Annual Budget for the Martin Luther King Center and the Somerton Resource Center

Maria Chavoya asked for a motion to approve the Amended Memorandum of Understanding/Infrastructure Funding Agreement.

Diane made a motion to approve the Amended Memorandum of Understanding/Infrastructure Funding Agreement; Seconded by Antonio Zuniga.

VOICE VOTE: 6-0

V. Annual Evaluation for Nidia Herrera, Executive Director

Maria Chavoya asked the committee members to send their evaluation sheets to Adriana McBride.

Adriana McBride explained to Diane Poirot the process on the annual evaluation for the Executive Director and scoring method. The Chair will meet with the Executive Director and after meeting, an executive session is scheduled.

VI. Good of the Order

Maria Chavoya stated a meeting will be scheduled with Diane Poirot the new Vice-Chair to provide an overview of the duties and responsibilities. Nidia Herrera stated the meeting will also be to coordinate/plan for the year.

Alicia Huizar informed Diane Poirot, as the new Vice-Chair she will need to be added as a Charter Holder for the EOC Charter High School. Alicia Huizar will email information and documents that will require Diane Poirot signature.

Nidia Herrera informed the committee that Yuma County Board of Supervisors appointed Mr. James Luft and Ms. Tonya Tacker to the Board.

Patrick Goetz stated Mr. Luft completed an orientation and Tonya Tacker is pending, but will complete the orientation before the next scheduled Board meeting.

VII. Adjournment

Maria Chavoya asked for a motion to adjourn the meeting.

Diane Poirot made a motion to adjourn the meeting; Seconded by Antonio Zuniga.

The meeting adjourned at 1:32 p.m.

Respectfully submitted by Beatriz Aguilar, Clerk of the Board