



Executive Committee Meeting Draft Minutes

DATE: Thu December 2, 2021

TIME: 2:00pm - 3:00pm MST

LOCATION: ONLINE - Until Further Notice

GROUPS: Executive Team

REMOTE: <https://us02web.zoom.us/j/85255447783?pwd=YkwrcUhnZmE5QU5BZmU2OVBoOEplEdz09>
Meeting ID: 852 5544 7783 Passcode: 865219

Welcome & Roll Call

Meeting called at 2:01pm.

Board Members Present: Liz Harris-Tuck, Susan Aguilar, Harold Christ, and Mike Brewer.

Board Members Absent: Lynn Parsons

Board Staff Present: Joel Millman, Mariah Cavazos, Moriah Robles, and Lisa Fellows.

Quorum was met.

Approval of October 7, 2021 Meeting Minutes

Harold Christ motioned to approve the October 7, 2021 meeting minutes. Mike Brewer seconded the motion to approve the October 7, 2021 meeting minutes. The motion passed unanimously.

By-Laws Revision

a. Article XV.E PCWDB Approval Threshold for Expenditures

Discussion was held to amend the amount in Article XV (E) from \$1,000 to \$4,999. Harold Christ motioned to approve the board expenditures adjustments. Susan Aguilar seconded the motion to approve the board expenditures.

b. Article VI.B.2 Role of Executive Committee in Review of PCWDB Membership Applications.

Discussion was held to change the process of new member applications. Each new member application that is received will be moved from an Executive Meeting to be reviewed by Board Staff and present to the PCWDB. Susan Aguilar motioned to approve. Harold Christ seconded the motion to approve the revision to the By-Laws.

Job Center Certification

Board staff provided a status of the Job Center Certification process and recommended approval by the PCWDB to certify the ARIOZNA@WORK Pinal County Job Centers. Mike Brewer motioned to approve and Susan Aguilar seconded the motion.

Board Member Spotlight

The Executive Committee had discussed creating a board member "spotlight" to highlight a board member every other month during a board meeting. Susan Aguilar motioned to approve and Harold Christ seconded the motion.

Adjourn

Susan Aguilar motioned to adjourn the meeting. Mike Brewer seconded the motion. The meeting was adjourned at 2:48pm.