

## **WORKFORCE ARIZONA COUNCIL – EXECUTIVE COMMITTEE MINUTES**

Friday, August 30, 2019

9:30 am – 11:30 am

Arizona Commerce Authority

100 N. 7<sup>th</sup> Avenue, Suite 100, Camelback Conference Room, Phoenix, AZ 85007

Conference Line: 1-240-454-0879, Access Code: 280-993-715

### **Members Present**

Dawn Grove, Chair – Karsten Manufacturing

Mark Gaspers – Boeing

David Martin – Arizona Chapter of the Associated General Contractors

### **Members Present by Phone**

John Walters – Liberty Mutual

#### **1. Call to Order**

Dawn Grove, Committee Chair called the Executive Committee meeting to order at 9:35 a.m.

#### **2. Welcome**

Committee Chair Dawn Grove provided welcome to Executive Committee Members and guests and asked Kolu Wilson, new staff for the workforce team at the Office of Economic Opportunity to introduce herself.

#### **3. Chair Report**

Dawn stated that Arizona was represented well at the recent National Governor's Association Summer meeting of the State Workforce Board Chairs Association. There were discussions regarding occupational license policies and reentry programs where Arizona was held as an example. Dawn explained that she also attended the Manufacturing Policy Academy with the Arizona Commerce Authority. Dawn thanked those who planned and attended the Workforce Leaders Convening in Flagstaff the end of July.

#### **4. Call to the Public**

There were no comments received.

#### **5. Approval of May 22, 2019 Executive Committee Minutes**

David Martin moved to approve the minutes, Mark Davidson seconded the motion; the motion was adopted.

#### **6. Committee Reports**

##### **a. Quality Workforce Committee**

Mark Gaspers stated that his Committee did not hold a meeting this quarter but he learned about efforts that are being done in other states that would like to see his Committee address.

##### **b. Performance Excellence Committee**

David Martin stated that his Committee also did not hold a meeting as the local areas are working on producing documents for the Committee to review so they will be meeting soon to review the status of the local areas to this point.

**c. Strategic Communication and Partnerships Committee**

Dawn stated that Supervisor Bill Gates has agreed to Chair the Strategic Communication and Partnerships Committee.

**d. Measuring Effectiveness Committee**

John Walters gave an update about his Committee and asked that Doug Walls give a presentation of the Performance Dashboard for the Committee to consider adopting.

**1). WIOA Performance Dashboard Presentation**

Doug Walls, Office of Economic Opportunity, presented the WIOA Performance Dashboard his team has been working with the Measuring Effectiveness Committee to produce. He explained that there have been several iterations of this project and they have tried to make the data as simple and understandable as possible. Doug showed where they have placed the Dashboard on the ARIZONA@WORK website and the functionalities of the tool.

**a). Vote to approve WIOA Performance Dashboard**

Mark Gaspers moved to recommend the full Council approve the WIOA Performance Dashboard. David Martin seconded the motion; the motion was adopted.

**e. State Plan Task Force**

**1). In-Demand Industries Recommendation**

Mark Gaspers gave an update on the workgroup meeting that was held to discuss and recommend seven In-Demand Industries to include in the State Plan.

**a). Vote to approve the In-Demand Industries for the State Plan**

David Martin moved to accept the recommended In-Demand Industries to be included in the State Plan, Dawn Grove seconded the motion; the motion was adopted.

**2). In-Demand Occupations Recommendation**

Sheryl Hart gave an update on the workgroup meeting that was held to discuss and recommend the In-Demand Occupations and the star rating process to be included in the State Plan

**a). Vote to approve the In-Demand Occupations for the State Plan**

Mark Gaspers moved to accept the recommended In-Demand Occupations and star rating process to be included in the State Plan, David Martin seconded the motion; the motion was adopted.

**3). Strength & Weakness Recommendation**

Mark Gaspers gave an update on the workgroup meeting that was held to discuss and recommend the Strengths and Weaknesses to be included in the State Plan. He explained that an additional weakness was identified and added to the list during the State Plan Task Force meeting.

**a). Vote to approve the Strengths & Weaknesses for the State Plan**

David Martin moved to accept the recommended Strengths and Weaknesses to be included in the State Plan, Dawn Grove seconded the motion; the motion was adopted.

**4). Goals Recommendation**

Dawn Grove presented the proposed goals to the Committee for consideration.

**a). Vote to approve the Goals for the State Plan**

Mark Gaspers moved to accept the goals as proposed, David Martin seconded the motion; the motion was adopted.

**7. ARIZONA@WORK Fundamentals Map**

Molly Bright, Deputy Assistant Director, Arizona Department of Economic Security, Division of Employment and Rehabilitation Services explained the purpose of the Fundamentals Map and presented additional tools that would be used to track the progress made on the strategies and goals proposed in the State Plan.

**8. Voice of the Customer Exercise**

Molly Bright and Warren Stokes from Arizona Department of Economic Security explained the exercise that would be conducted during the Council meeting to capture the voice of business.

**10. Council Agenda**

Dawn asked that the Council endorsed projects be brought to the Council on the 6 month rotation and ensure that the next meeting has the updates scheduled.

**11. Adjournment**

Mark Gaspers moved to adjourn the meeting, David Martin seconded the motion; the motion was adopted. Meeting adjourned at 11:20 a.m.

DRAFT