



WORKFORCE ARIZONA COUNCIL – Strategic Communications Toolkit Workgroup Agenda

Friday, March 24, 2017

1:00 p.m. – 3:00 p.m.

100 N. 15th Avenue, Suite 103 Phoenix, AZ 85007

1:00 p.m. – 1:10 p.m. Introduction and Objective for Meeting (Cecilia Mata)

1:10 p.m. – 2:20 p.m. Power Point Presentation Content and Design Discussion

Local Governance Presentation – This presentation is focused on local governance policy.

WAC Structure and Role Presentation – This presentation is focused on explaining the structure of the WAC and the role it plays within the workforce system.

2:10 p.m. – 2:50 p.m. One-Page Resource – created as a collateral piece as a resource for members to use when attending meetings.

2:50 p.m. – 3:00 p.m. Next Steps and Adjournment

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Strategic Communications Toolkit Workgroup and to the general public that the Workgroup will hold a meeting, open to the public, on **Friday, March 24, 2017 at 1:00 p.m.** in the Office of Economic Opportunity 100 N. 15th Ave, Suite 103. For more information, please call (602) 364-0430.*

Attention visitors (including agency personnel and members of the public): The Arizona Department of Administration has implemented building security measures at 100 N. 15th Avenue. All visitors who do not have a badge granting access to the building must go to the Badging Office on the first floor to be admitted as a guest. Due to the security measures, agency personnel who routinely submit documents or who wish to attend seminars should either verify that their badges grant access to the building or schedule visits in advance with the Office of Economic Opportunity. Please call (602) 364-0430 with any questions or concerns regarding admittance to the building.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by calling (602) 364-0430. Requests should be made as early as possible to allow time to arrange the accommodation.

A copy of the material provided to Workgroup members (with the exception of material relating to possible executive sessions) is available for public inspection at the Office of Economic Opportunity, located at 100 N. 15th Avenue, Suite 103, Phoenix, AZ.

Under A.R.S. § 38-431.03(A)(3), the Workgroup may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the agenda.