



WORKFORCE ARIZONA COUNCIL BOARD MEETING MINUTES

Thursday, February 28, 2019

1:00 p.m. – 3:00 p.m.

Hilton Scottsdale Resort and Villas

6333 N. Scottsdale Road, Salon IV, Scottsdale, AZ 85250

Conference Line: 1-240-454-0879, Access Code: 280-993-715

Members Present

Dawn Grove, Chair – Karsten Manufacturing
Sheryl Hart – Arizona Department of Education
Director Michael Traylor – Arizona Department of Economic Security
Mark Gaspers – Boeing
Thomas Winkel – Arizona Coalition for Military Families
Rosalyn Boxer (Proxy for Director Sandra Watson) – Arizona Commerce Authority
Tom Jenkins – Advanced Business Services
John Walters – Liberty Mutual
Jeff Fleetham – Arizona Registrar of Contractors
Susan Anable – Cox Communications
Allison Gilbreath – Arizona Chamber of Commerce
Larry Lucero – Tucson Electric Power
Naomi Cramer – Banner Health
Dennis Anthony – Arizona Apprenticeship Advisory Committee
Audrey Bohanan – Adelante Healthcare
Drew Thorpe – APS
Jon Schmitt - ASU

Members Present via Phone

David Martin – Arizona Chapter, Association of General Contractors
Alex Horvath – Tucson Medical Center
Randy Gibb – Grand Canyon University
Randall Garrison – FinTek Industries
Thomas Longstreth – Ventana Medical Systems

Members Absent

Todd Graver – Freeport-McMoRan
Stephen Macias – Pivot Manufacturing

I. Call to Order

Chair Dawn Grove called the Workforce Arizona Council meeting to order at 1:05 p.m.

II. Roll Call

Quorum was present.

III. Welcome and Introductions

Chair Dawn Grove welcomed the Council and introduced new members Audrey Bohanan from Adelante Healthcare, Drew Thorpe from APS, Jon Schmitt from ASU and Randall Garrison from FinTek Industries.

IV. Chair Report

Chair Dawn Grove gave the Council an update on the National Governor's Association Winter meeting. She then shared a success story update on the Maryvale Workforce initiative. Keith Forte from the Office of Economic Opportunity gave more details about the Initiative.

V. Manager Report

Ashley shared some information from the National Governor's Association meeting. Announced that the U.S. Department of Labor is coming to monitor the State of Arizona the week of March 4th and March 11th. She also informed the Council that she and the Office of Economic Opportunity will be relocating offices to the Arizona Commerce Authority starting March 11th. There will be a need to hold Committee meetings in other locations due to this change in office location.

VI. Call to the Public

Thomas Fredrickson, Woz-U, gave a public comment regarding his experience in using ARIZONA@WORK.

VII. Discussion & Possible Action

A. Approval of Minutes

Jeff Fleetham moved to approve the minutes from the November 29, 2018 meeting. Mark Gaspers seconded. The motion was approved.

B. Presentation: Arizona Workforce Association

Teri Drew introduced LaSetta Hogans, Executive Director-City of Phoenix Workforce explained the items in which the Association discussed in their meeting then thanked the Council for considering submitting waivers to the Department of Labor and is requesting that the Council consider two additional waivers.

C. Presentation: Adult Education and HSE systems in Arizona

Chair Dawn Grove introduced Sheryl Hart from the Arizona Department of Education, Adult Education Services. Sheryl reviewed the Adult Education program performance for program year 2017-2018. Sheryl explained the process of implementing the High School Equivalency exam. Sheryl gave an overview of their qualification process to enter the program.

D. Presentation: Workforce Development Technology

Chair Dawn Grove introduced Tom Jenkins, Maricopa County Workforce Development Board to present the work that the Maricopa Workforce Board has done regarding their technology vision. He explained that research was completed on the needs of their local area, the current state of technology and a case study of best practices from six other states.

E. Presentation: Arizona Career Readiness Credential Update

Chair Dawn Grove introduced Trevor Stokes, Workforce Program Manager, Arizona Office of Economic Opportunity, to present an update of the Arizona Career Readiness Credential (ACRC). Trevor explained the implementation process for rolling out the availability of testing sites and signing on more employer champions of the ACRC.

E. Committee Reports

1. Performance Excellence

David Martin, Committee Chair, reviewed the last Committee meeting with the Council and explained the process the Committee followed to review the proposed policy and local plan that is being presented to the Council for consideration.

a. Conflict of Interest Policy

David Martin explained that this policy was first considered during the Performance Excellence Committee meeting in November 2018. The Committee asked for written comments from the workforce system stakeholders. The Committee reviewed the comments received and gave time during their meeting for additional comments and discussion. The Performance Excellence Committee is recommending the Council consider the adoption of the Conflict of Interest policy.

(1) Vote to adopt Policy #8: Conflict of Interest

Thomas Winkel moved to adopt Policy #8: Conflict of Interest. Dennis Anthony seconded. Larry Lucero abstained from the vote. The motion was approved.

b. Local Area Plans

David Martin stated that the Committee was given a presentation in which was explained that there was one local area who had their Local Plan modifications ready for approval. The Performance Excellence Committee is recommending the Council consider the approval of the Pinal County Local Plan and asking that the Council consider giving the authority to the Committee to approve the additional Local Area Plans as they become ready for approval as to expedite the process for the local areas.

(1) Vote to approve Pinal County Local Plan

Jeff Fleetham moved approval of the Pinal County Local Plan. Mark Gaspers seconded. The motion was approved.

(2) Vote to give authority to Performance Excellence Committee to approve local area plans

Thomas Winkel moved to give the authority to the Performance Excellence Committee to approve the local area plans as they become ready for consideration. Susan Anable seconded. The motion was approved.

2. Quality Workforce

a. National Skills Coalition Report

Committee Chair, Mark Gaspers, gave an overview of the National Skills Coalition Summit that he attended as part of a delegation of participants that the Center for the Future of Arizona sent to learn how Arizona can address the skills gap found among the workforce in the State.

3. State Plan Task Force

Chair Gove explained that the next 4-year State Plan will be developed over this year and the Council members will be called upon to participate in multiple ways throughout the process.

F. 2019 Council Meeting Schedule

1. **Wednesday, June 5, 2019, 1:00 – 3:00 p.m.**
2. **Thursday, September 5, 2019, 1:00 – 3:00 p.m.**
3. **Wednesday, December 4, 2019, 1:00 – 3:00 p.m.**

I. Council Member Remarks

No additional remarks were received from the Council members.

VIII. Adjournment

Mark Gaspers moved to adjourn the meeting, it was seconded by John Walters. The motion was approved and the meeting adjourned at 2:55 p.m.