

## **WORKFORCE ARIZONA COUNCIL – PERFORMANCE EXCELLENCE COMMITTEE MINUTES**

Tuesday, November 19, 2019  
3-5 pm

100 N. 7<sup>th</sup> Ave, Camelback Conference Room, Phoenix, AZ 85007  
Via Conference Call  
1-240-454-0879 Access Code: 280-993-715

### **Members Present**

David Martin - Chair - Arizona Chapter of the Associated General Contractors  
Jeff Fleetham - Arizona Registrar of Contractors  
Gretchen Kitchel - SRP  
Drew Thorpe – APS

### **Members present via telephone**

Dennis Anthony – Arizona Apprenticeship Advisory Committee

#### **1. Call to Order**

David Martin, Committee Chair, called the Performance Excellence Committee meeting to order at 3:00 p.m. Quorum was present.

#### **2. Welcome/Introductions**

Committee Chair David Martin provided a welcome to the Committee members and guests.

#### **3. Call to the Public**

There was one comment from the Public:

- LaSetta Hogans
  - Discussed the membership waiver the City of Phoenix submitted; stated that when the initial application was submitted they were in compliance.

#### **4. May 31, 2019—Minutes**

Drew Thorpe moved to approve the minutes, Jeff Fleetham seconded the motion; the motion was adopted.

#### **5. Local Board Recertification**

Karen Hunter Nelson, WIOA Coordinator for the Arizona Department of Economic Security, provided a PowerPoint to share the status of local area recertification's and local plans. Karen responded to all committee questions as she proceeded through the PowerPoint.

##### **a. Local Plans**

It was moved by Gretchen Kitchel to approve the City of Phoenix, Mohave/LaPaz and Northeastern Arizona local plans. The motion was seconded by Jeff Fleetham; the motion was adopted.

**b. Local Workforce Board Recertification**

The Committee considered the membership waiver requests submitted by City of Phoenix, Northeastern Arizona and Pinal County prior to considering the Local Board Recertification Requests.

**Local Board Membership Waiver Requests**

**i. City of Phoenix**

Gretchen Kitchel moved to approve the City of Phoenix Waiver with the intention of them having their Board positions filled by January 31, 2020. The motion was seconded by Jeff Fleetham; the motion was adopted.

**ii. Northeastern**

Drew Thorpe moved to approve the Northeastern Waiver with the intention of them having their Board positions filled by March 30, 2020. The motion was seconded by Jeff Fleetham; the motion was adopted.

**iii. Pinal County**

Drew Thorpe moved to approve the Pinal County Waiver with the intention of them having their Board positions filled by January 31, 2020. The motion was seconded by Jeff Fleetham; the motion was adopted.

**Pima County**

Karen explained that Pima County submitted a waiver request just prior to this meeting to be considered. Jeff Fleetham moved to approve the Pima County Waiver with the intention of them having their Board positions filled by February 29, 2020. The motion was seconded by Gretchen Kitchel; the motion was adopted.

**Job Center Certification**

It was moved by Drew Thorpe to approve the Santa Cruz Workforce Development Board and the Southeastern Arizona Workforce Development Board Job Center Certifications completed by the State. The motion was seconded by Gretchen Kitchel; the motion was adopted.

**6. Job Center Certification Tool Updates**

Ashley updated the committee on the intent and purpose of the tools and shared the reason as to why they were updated.

**7. Committee Next Steps**

No discussion of next steps.

## **8. Adjournment**

Drew Thorpe moved to adjourn the meeting, Jeff Fleetham seconded the motion; the motion was adopted, meeting adjourned at 3:50 p.m.

DRAFT