



## **WORKFORCE ARIZONA COUNCIL – MEASURING EFFECTIVENESS COMMITTEE Meeting Minutes**

Thursday, September 29, 2016 – 1:00 – 3:00 p.m.

100 N 15<sup>th</sup> Avenue, Phoenix, AZ 85007, Office of Economic Opportunity  
877-820-7831, passcode 103468

### **Members Present**

Bill Terry, Chair – IBM  
Trevor Stokes – Arizona Commerce Authority  
Michael Wisheart – Department of Economic Security  
Melinda Jensen – IBM  
Doug Walls – Office of Economic Opportunity

### **Members Present via Phone**

Teri Drew – ARIZONA@WORK – Yavapai County

#### **1. Call to Order**

- The meeting was called to order at 1:06 p.m.

#### **2. Welcome**

#### **3. Call to the Public**

- No public comment was offered.

#### **4. Adoption of Minutes**

- A motion to adopt the previous meeting minutes was made by Trevor Stokes and seconded by Melinda Jensen.
- The May 16, 2016 meeting minutes were adopted.

#### **5. Data/Arizona Job Connection (AJC) Presentation**

- Ms. Kim LeClair with the Department of Economic Security presented an overview of Arizona Job Connection (AJC). The power point presentation included a brief description of AJC, what data elements are reported in AJC, who has access to AJC and examples of the types of reports that can be generated.
- Chair Terry thanked Ms. LeClair for her presentation and indicated that in the short term, efforts to educate the committee members on what are the types of tools currently being used to capture data and how the various systems and information is being used will be a priority. From that point, then the committee can discuss any challenges, issues and/or opportunities related to what and how data is being

collected and is there a way to make it better and more accessible. Chair Terry expressed his interest in still exploring a dashboard as a possible tool.

- Committee member Mr. Wisheart indicated that AJC is only one of the tools used to capture data and Doug Walls from OEO and his team will be looking at all the data sets and how they are used. Ms. Le Clair indicated that at any time, she could be more than happy to come back and give a “live presentation” regarding the various reports that are available.

## **6. Review of relevant regulations.**

- Consultant Karen Kurtz walked the committee through the highlights of the WIOA Performance Accountability Summary and the Summary of Final Rule Comments on Effectiveness in Serving Employers that she prepared for the Committee’s reference. Chair Terry thanked Ms. Kurtz for preparing the two summaries and how useful these two documents will be compared to the 2,600+ page full regulations.
- In the first document (WIOA Performance Accountability Summary), Ms. Kurtz indicated that basically there are six (6) core programs that must be measured and six (6) required indicators of performance that will need to be reported. She indicated that WIOA does also allow for states to establish additional indicators of performance for the six core programs if desired and that these indicators must be included in the Unified or Combined State Plan. She suggested that if the Committee wanted to add any additional indicators they may want to use the visionary pieces that the Performance Excellence Committee created for the local areas reflecting on “What Does the State of Arizona want to be known for in regards to its Workforce system?” as a bases to start discussion.
- In the second document (Summary of Final Rule Comments on Effectiveness in Serving Employers), Ms. Kurtz indicated that the performance indicator for effectiveness is serving employers will NOT be included in sanctions determinations until a standardized indicator can be developed. At this point, the new regulations are requiring states to choose two of three approaches set out in the NPRM as well as any additional measure that the Governor may establish related to services to employers with results to be included in the first WIOA annual report due in October 2017. Ms. Kurtz quickly walked the committee through the three approaches as outlined within the regulations.

## **7. Workforce Arizona Council Annual Report**

- Kelsey indicated she is working on gathering the required data from the local areas to prepare the WAC Annual Report by December 1<sup>st</sup> as required. She is concerned of the timing and how the data is collected but will be making all attempts to get a draft to the Committee members for review in preparation to present the draft Annual Report at the November 17 WAC meeting. She indicated that the committee will probably need to meet in early November.

## **8. Committee Next Steps**

- Members should review the WIOA Performance Accountability Summary and the Summary of the Final Rule Comments on Effectiveness in Serving Employers and make note of any questions or comments for discussion at next meeting.
- Members should review the Workforce Arizona Council; duties; report document presented in the agenda packets making note of what shall be included in the WAC Annual Report.
- Once prepared, members will need to review the draft WAC Annual Report prepared by Kelsey and provide back any comments.
- Members should plan on attending a possible Committee meeting in early November to discuss the annual report in preparation of presenting report to full Council at the November 17 WAC meeting.

## **9. Adjournment**

- A motion to adjourn was made by Melinda Jensen and seconded by Michael Wisehart.
- The meeting was adjourned at 3:03 p.m.