

WORKFORCE ARIZONA COUNCIL – STATE PLAN TASK FORCE Meeting Minutes

Tuesday, August 16, 2016

100 N 15th Ave. Suite 103, Phoenix, AZ 85007, Small Conference Room

Members Present

Dawn Grove, Chair – Karsten Manufacturing
Thomas Winkel – Arizona Coalition for Military Families

Members Present via Phone

Doug Yonko, Vice Chair – Hensley Beverage Company
Sheryl Hart – Arizona Department of Education
Bill Terry – IBM

Members Absent

Glenn Hamer – Arizona Chamber of Commerce

1. Welcome

- The meeting was called to order at 1:06 p.m.

2. Adoption of Minutes

- A motion to adopt the March 8, 2016 minutes was made by Thomas Winkel and seconded by Doug Yonko.
- The motion passed and the minutes were adopted.

3. Call to the Public

- No public comment was offered.

4. State Plan

- The order of the agenda was moved around to accommodate the schedule of guests. Item “c.” was discussed first, followed by item “a.”
- a. Discussion DOL Letter Regarding State Plan Deficiencies**
 - Staff and DES representatives discussed the deficiencies outlined by DOL and presented a matrix of approaches to address them.
- b. Discussion of Revisions to Executive Overview**
 - This item was pushed to the next task force meeting.
- c. Q&A with Department of Labor Federal Project Officer**
 - Department of Labor Federal Project Officer and Arizona liaison provided an overview of the state plan revision process and insight into how other states have been addressing deficiencies.

- Members of the Task Force asked several clarification questions regarding content and timelines.

5. Next Steps

- Staff was directed to map out the state's strategies to address State Plan deficiencies.
- It was determined that the Task Force would need to meet one more time before September 1, 2016 to approve the state's strategies before they are submitted.

6. Adjournment

- A motion to adjourn was made by Thomas Winkel and seconded by Bill Terry.
- The meeting adjourned at 2:05 p.m.