



## **WORKFORCE ARIZONA COUNCIL – MEASURING EFFECTIVENESS COMMITTEE Meeting Minutes**

Monday, May 16, 2016, 1:30 – 3:00 p.m.

333 N. Central Avenue, Phoenix, AZ 85004, Ponderosa Conference Room

### **Members Present**

Bill Terry, Chair – IBM  
Stephen Gilman – Goodyear Firefighters Association  
Trevor Stokes – Arizona Commerce Authority  
Ginny Seltenright – Arizona Department of Education  
Melinda Jensen – IBM

### **Members Present via Phone**

Katie Fischer – Arizona Chamber of Commerce  
Tom Colombo – Department of Economic Security

#### **1. Call to Order**

- The meeting was called to order at 1:32 p.m.

#### **2. Welcome**

#### **3. Call to the Public**

- No public comment was offered.

#### **4. Adoption of Minutes**

- A motion to adopt the previous meeting minutes was made by Stephen Gilman and seconded by Trevor Stokes.
- The April 19, 2016 meeting minutes were adopted.

#### **5. Discuss Employer-Oriented Measurements**

- There was discussion regarding metrics currently used within the system and the Arizona Job Connection (AJC) data system that gathers it all.
- It was requested that further information be provided about AJC reports and data.
- The Committee discussed potential employer-oriented metrics as identified through conversations with HR professionals and business representatives.
- It was noted that the Committee is waiting for final regulations and the Council to pass policies in order to identify the performance measures required for the system.

## **6. Review Lean-Meeting Metrics**

- The lean-meeting metrics were briefly discussed as part of the previous agenda item.

## **7. Review Charter Document**

- Committee members took a few minutes following the adoption of the minutes to review the charter document.
- The Committee decided to adopt the charter document as is with the notion that it would be a living document and change depending on the information gathered.

### **a. Vote to Adopt Charter Document**

- A motion to adopt the charter document was made by Stephen Gilman and seconded by Melinda Jensen.
- The charter document was adopted.

## **8. Committee Next Steps**

- A suggestion was made for the Committee to create a comprehensive report of the data being gathered by local areas and the tools being used so the information could be used by the state when making data and data tool decisions.
- There was concern about the capacity to put this type of report together, but the committee did express interest in heading in this direction.

### **a. Summer Meetings**

- It was determined that the Committee should meet at least one time during the summer.
- Staff was asked to coordinate a date(s) for a summer meeting(s).

## **9. Adjournment**

- A motion to adjourn was made by Stephen Gilman and seconded by Trevor Stokes.
- The meeting was adjourned at 3:06 p.m.