



## **WORKFORCE ARIZONA COUNCIL – PERFORMANCE EXCELLENCE COMMITTEE Meeting Minutes**

Monday, April 4, 2016, 2:30 – 4:00 p.m.

333 N. Central Avenue, Phoenix, AZ 85004, Palo Verde Conference Room

### **Members Present**

Thomas Winkel, Chair – Arizona Coalition for Military Families  
Doug Yonko – Hensley Beverage Company  
Beverly Wilson – Adult Education, ADE  
Tom Colombo – Department of Economic Security  
Trevor Stokes – Arizona Commerce Authority  
George Ovalle – Arizona@Work Coconino County  
Bryan Durham – Arizona Department of Veterans' Services

### **Members Absent**

Steve Chucri – Maricopa County Board of Supervisors

#### **1. Welcome**

- The meeting was called to order at 2:31 p.m.
- The Committee members each introduced themselves.

#### **2. Call to the Public**

- No public comment was offered.

#### **3. One-Stop Operations Overview**

- Staff highlighted the policy areas that were discussed in the previous Council meeting as needing to be addressed soon.
- The Committee decided it would like to do as comprehensive a policy as possible including a vision section.

##### **a. Discussion of One-Stop Operators**

- It was decided that the Council's vision would be included in the policy and would guide local areas in this activity.
- The rest of the policy would then cover the mechanical aspects as prescribed by regulation.

##### **b. Discussion of One-Stop Infrastructure funding**

- Staff described that this would be rolled into the same policy for one-stop operations.

- It was decided that the Council's vision would be included in the policy and would guide local areas in this activity.
- The rest of the policy would then cover the mechanical aspects as prescribed by regulation.

**c. Previous Policy Review**

- The contracted policy writer went over a marked up version of the old policy that showed the changes to the new law.
- Staff will facilitate the feedback loops and work with the local areas to identify a group that can provide local perspective.

**4. Overview of Policy Writing Process**

- The Committee decided on a schedule for drafts and feedback in order to have a finished policy to vote on by the next meeting.

**5. Discuss Upcoming Issues**

- Staff discussed the need to certify local boards in the near future.
- A self-assessment for the certification process was discussed, and staff was asked to assemble something prior to the Committee's next meeting.
  - It was requested that this include a mechanism for evaluating collaboration with partners and quantitative responses.
- Coordination with other committees was also discussed as critical.

**6. Next Meeting**

**a. Review potential dates**

- The Committee members settled on April 25, 2016 at 2:00 p.m.

**7. Adjournment**

- A motion to adjourn was made by Tom Colombo and seconded by Beverly Wilson.
- The meeting was adjourned at 3:48 p.m.