

**WORKFORCE ARIZONA COUNCIL – PERFORMANCE EXCELLENCE
COMMITTEE MINUTES**

Thursday, April 2, 2020
1 – 2 pm

Via Zoom: <https://azcommerce.zoom.us/j/9499031457>

Members Present

David Martin – Chair - Arizona Chapter of the Associated General Contractors
Dennis Anthony – Arizona Apprenticeship Advisory Committee
Jeff Fleetham – Arizona Registrar of Contractors
Drew Thorpe – APS
Gretchen Kitchel – SRP

No Members Absent

1. Call to Order

The Performance Excellence Committee was called to order by Chair, David Martin at 1 pm

2. Welcome and Meeting Logistics

Welcome was provided by Committee Chair David Martin. Ashley Wilhelm, Council Manager, went over the meeting logistics and protocol as a virtual meeting.

3. Call to the Public

There were no comments received.

4. Local Board Re-Certifications – Discussion and Possible Action

a. Local Board Membership Waiver Requests

Ashley explained that there was one new membership waiver request from Coconino County and one membership waiver extension request from Northeastern Arizona received for consideration by the Committee.

Coconino County

Drew Thorpe moved to approve the Coconino County Waiver with the intention of them having their Board positions filled by November 1, 2020. The motion was seconded by Gretchen Kitchel; the motion was adopted unanimously.

Northeastern Arizona

Drew Thorpe moved to approve the Northeastern Arizona Waiver with the intention of them having their Board positions filled by November 1, 2020. The motion was seconded by Jeff Fleetham; the motion was adopted unanimously.

b. **Updates on Local Plans**

Ashley explained that the current recertification process has been based on the local plan modifications. There is a new 4-year planning process under way and once those plans are submitted they would be used for the local plan element in the current and next round of the local board recertification process.

c. **Next Steps for Local Board Re-Certifications**

Ashley provided the Committee with a timeline of the local board recertification process up to this point.

Jeramia Garcia Ramadan, Policy Administrator at the Department of Economic Security presented a table identifying the items the remaining six local boards who have not been certified have to complete to be considered for recertification.

The Committee asked Jeramia if all of the remaining six local boards are moving towards compliance. Jeramia explained that there are a few that have complicated structures that would not allow them to come into compliance in the short term.

The Committee discussed extending the deadlines and their frustration with continuing to extend due dates for completion. Jeramia explained that some of the local areas have a bigger lift to complete items due to their complicated structure.

The Committee expressed the Conflict of Interest/Shared Governance seems to be the most important item to get into place yet all of the remaining six have this item identified as not completed. The Committee asked if additional guidance was given to provide assistance in this area. Ashley explained that the Council did create a policy to address Conflict of Interest to assist the local areas. The six that did come into compliance have all done so after that policy was created.

Committee Chair, stated that he would be willing to address each local area separately as they do have different structures. The Chair allowed the Chair of the Maricopa Board to give an explanation as to why they haven't been able to be recertified.

Mark Lashinske, Chair of Maricopa Workforce Board, explained that they have been working with the County and DES to address the conflict of interest/shared governance and they have not been able to come to an agreement to this point. He explained that their Board recently voted to send a letter to the Governor asking for assistance in moving the item forward within their local area.

Committee Chair allowed Teri Drew, Director from Yavapai County to express frustration with having multiple contacts at DES throughout this process and the required social distancing through the pandemic will create additional challenges for boards to meet the requirements.

With the consideration of the Governor's stay home Executive Order until April 30th, Dennis Anthony moved to give a hard deadline for the remaining 6 local boards to come into compliance by August 1st. Drew Thorpe seconded. Motion adopted unanimously.

5. Local Board De-Certification Process and Consequences

Ashley reviewed the Council policy covering the decertification process and explained possible consequences if local boards are decertified. The Committee agreed that if local boards were not able to come into compliance they would weigh the next steps and consequences for each board with care and concern for each of their circumstances.

6. Committee Next Steps

The Committee Chair expressed his concern that Maricopa County has not been able to come into compliance to this point as they have the most resources to implement any necessary changes. He asked that the Committee meet again in 30 days to hear reports from Maricopa and Yavapai counties regarding the areas they need additional assistance to implement the necessary changes. Ashley will schedule another Committee meeting the week of May 1st to allow for these presentations. Committee member, Dennis Anthony, also asked that the Committee receive the letter being sent to the Governor the Maricopa Chair spoke about.

7. Adjournment

Dennis Anthony moved to adjourn the meeting, it was seconded by Jeff Fleetham. The motion passed, meeting adjourned at 2:22 p.m.