

**WORKFORCE ARIZONA COUNCIL – MEASURING EFFECTIVENESS
COMMITTEE MINUTES**

Tuesday, January 24, 2017

1:30 – 3:30 PM

100 N. 15th Avenue, Phoenix, AZ 85007, Suite 103

Via Conference Call

1-877-820-7831 Access Code: 103468

Members

Trevor Stokes – Office of Economic Opportunity

Michael Wisehart – Department of Economic Security

Maria Ethier – Arizona Department of Education

Doug Walls – Office of Economic Opportunity

Members Present on Phone

Bill Terry, Chair – IBM

Stephen Gilman – Goodyear Firefighters Association

Melinda Jensen – IBM

Teri Drew – ARIZONA@WORK-Yavapai County

1. Call to Order

- Meeting was called to order at 1:35 p.m.

2. Welcome

3. Call to the Public

- There was no public comment.

4. Approval of Minutes

- A motion to approve the previous meeting minutes was made by Stephen Gilman and seconded by Teri Drew.
- The November 2, 2016 meeting minutes were adopted.

5. Update on Workforce Dashboard

- OEO provided a summary of the work to date regarding the Dashboard concept including gathering input from DES and representatives from the local areas, analysis of available metrics, research to find best practices and industry standards in B1 software and research of best practices in workforce development metrics from leading states.
- OEO then walked the committee through a mockup of what the Dashboard might appear using “Maricopa County Local Area; Title One; 2014-2015 Cohort” in the mock up.
- The Committee discussed the various tabs and drop downs listed in the mock up and provided suggestions for consideration including:
 - Will data be available by County or Local Area or both.
 - On occupation dropdown, ability to be searchable by skills, education, etc.

- Engage Local Areas and Performance Excellence Committee in the development process.
- Provide training on how to best utilize the information available through the dashboard.
- The Chair asked if OEO could prepare a one-page summary of work to date in regards to the Dashboard concept for the Executive Committee and then the full Council.

6. Discuss Required Performance Measures

- Due to time constraints, not discussed and will be moved to next meeting.

7. Committee Next Steps

- Bill to reach out to Chamber of Commerce to ask about representative to replace Katie on the committee.
- Present work to date on dashboard concept to Executive Committee/ WAC.
- Continue to provide feedback to OEO as dashboard concept is developed.
- Discuss performance measures required by WIOA and within the State Plan to identify any there are gaps or additional areas to be considered.

8. Adjournment

- A motion to adjourn was made by Teri Drew and seconded by Trevor Stokes.
- Meeting was adjourned at 3:21 p.m.

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the WAC Measuring Effectiveness Committee and to the general public that the Committee will hold a meeting, open to the public, on **Tuesday, January 24, 2017 1:30 p.m.** in the Office of Economic Opportunity 100 N. 15th Ave, Suite 103. For more information, please call (602) 364-0430.*

Attention visitors (including agency personnel and members of the public): *The Arizona Department of Administration has implemented building security measures at 100 N. 15th Avenue. All visitors who do not have a badge granting access to the building must go to the Badging Office on the first floor to be admitted as a guest. Due to the security measures, agency personnel who routinely submit documents or who wish to attend seminars should either verify that their badges grant access to the building or schedule visits in advance with the Office of Economic Opportunity. Please call (602) 364-0430 with any questions or concerns regarding admittance to the building.*

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by calling (602) 364-0430. Requests should be made as early as possible to allow time to arrange the accommodation. A copy of the material provided to Committee members (with the exception of material relating to possible executive sessions) is available for public inspection at the Office of Economic Opportunity, located at 100 N. 15th Avenue, Suite 103, Phoenix, AZ.

Under A.R.S. § 38-431.03(A)(3), the Committee may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the agenda.

At its discretion, the Committee may consider and act upon any agenda item out of order. Members of the Committee may appear by telephone.