



## **WORKFORCE ARIZONA COUNCIL – PERFORMANCE EXCELLENCE COMMITTEE MINUTES**

Thursday, January 19, 2017  
9:30 – 11:30 AM  
100 N. 15<sup>th</sup> Avenue, Phoenix, AZ 85007, Suite 103  
Via Conference Call  
1-877-820-7831 Access Code: 103468

### **Members Present**

Thomas Winkel, Chair – Arizona Coalition for Military Families  
Beverly Wilson – Adult Education, ADE  
Molly Bright - Department of Economic Security  
Trevor Stokes – Office of Economic Opportunity  
Lawrence Lucero – Tucson Electric Power

### **Members Present via Phone**

Bryan Durham – Arizona Department of Veterans' Services  
Carol Curtis – Arizona@Work Coconino County

### **Members Absent**

Doug Yonko – Hensley Beverage Company  
Steve Chucru – Maricopa County Board of Supervisors

#### **1. Call to Order**

- The meeting was called to order at 9:35 a.m.

#### **2. Welcome**

#### **3. Call to the Public**

- Jacqueline Edwards, Arizona@Work – Maricopa County expressed her appreciation for the hard work of the Committee and staff and appreciated the proposed changes. She indicated that their Workforce Board met and are making the changes to move towards compliance by July 1, 2017.
- Cynthia Spell, Arizona @Work – City of Phoenix expressed her appreciation for the work of the Committee and staff. She expressed that she hopes that as we move forward, local areas will be able to govern locally and there will be clarity of what happens next.
- Gabe Loyola, Loyola Associates (via the phone) expressed his concern on several items in the One-Stop Center Operator Selection Policy (04) and the Local Governance Policy (01).

- Teri Drew, Arizona@Work, Northern Arizona, (via the phone) expressed her appreciation for the work of the Committee and staff and encouraged the WAC to start focusing on state policies.
- John Morales, Arizona@Work, Yuma (via the phone)– expressed his appreciation of engaging the local areas in the process.

#### **4. Approval of Minutes**

- A motion to adopt the previous meeting minutes was made by Molly Bright and seconded by Trevor Stokes.
- The October 31, 2016 meeting minutes were adopted.

#### **5. Brief overview of Workgroup meetings**

- Paul Shannon, Director of the Arizona Office of Economic Opportunity updated the Committee on the work of the two workgroup meetings and shared a short video clip.

#### **6. Discuss One-Stop Center Operator Selection Policy – 04**

- It was noted that as of 1/16/2017 the Department of Labor released TEGL 15-16 which could have some impact on the proposed Policy 04 and 01. However, any suggested changes resulting from the TEGL would be considered at a later time by the Committee and not discussed at this meeting.
- Consultant walked the Committee through the proposed changes to the One-Stop Center Operator Selection Policy 04 and answered a number of questions from the Committee members.

##### **a. Vote to recommend the Workforce Arizona Council adopt the One-Stop Center Operator Selection Policy.**

- A motion to recommend the Workforce Arizona Council adopt the One-Stop Center Operator Selection Policy 04 with the following changes - *Delete III. #d. (page 3); Delete VII. #3 (page 7); Delete "Youth Services" from VIII. (page 8) and noted that the proposed changes from TEGL 15-16 be reviewed at a later date for consideration* was made by Trevor Stokes and seconded by Beverly Wilson.
- A roll call vote was taken as follows:
  - Thomas Winkel - Yes
  - Beverly Wilson - Yes
  - Molly Bright - Yes
  - Trevor Stokes -Yes
  - Lawrence Lucero – Yes
  - Bryan Durham - Yes
  - Carol Curtis – No

- Policy 04 was adopted.

## **7. Discuss Local Governance Policy – 01**

- Consultant walked the Committee through the changes proposed for the Local Governance Policy and answered questions.
  - a. Vote to recommend the Workforce Arizona Council adopt the Local Governance Policy.**
    - A motion to recommend the Workforce Arizona Council adopt the Local Governance Policy - 01 was made by Molly Bright and seconded by Trevor Stokes. The policy was adopted.

## **8. Discuss Renumbered, Retitled Previously Approved (May 26, 2016) Policy (02)- Vision for One Stop Delivery System; Policy (03) Structure of One Stop Delivery System and Policy (05) MOU and Infrastructure Costs.**

- Chair briefly discussed that breaking out the original policy into sections resulted that these three sections be renumbered and retitled. There were no proposed changes to the three policies as they stand adopted in May 26, 2016.
  - a. Vote to recommend the Workforce Arizona Council adopt the Renumbered, Retitled Previously Approved (May 26, 2016) Policy (02)- Vision for One Stop Delivery System; Policy (03) Structure of One Stop Delivery System and Policy (05) MOU and Infrastructure Costs.**
    - A motion to recommend the recommend the Workforce Arizona Council adopt the Renumbered, Retitled Previously Approved (May 26, 2016) Policy (02)- Vision for One Stop Delivery System; Policy (03) Structure of One Stop Delivery System and Policy (05) MOU and Infrastructure Costs was made by Molly Bright and seconded by Trevor Stokes. The policies were adopted.

## **9. Discuss Infrastructure Cost Policy**

- No discussed at meeting.

## **10. Update on Local Plans Approval Process and Timeline**

- Molly Bright provided a brief update on the review process and timeline of the approval of the Local Plans being conducted by the Review Panel.
- Due to the timeframe of the review process and the next Performance Excellence Committee meeting, a motion was made by Molly Bright that the Local Plan approval conclusions and recommends be presented to the directly to the Executive Committee at the February 3, 2017 meeting bypassing the Committee's discussion and recommendation and seconded by Beverly Wilson. Recommendation was approved.

## **11. Update on MOUs Process and Timeline**

- Not discussed at the meeting.

## **12. Committee Next Steps**

- Not discussed at the meeting due to the time limit.

## **13. Adjournment**

- A motion to adjourn was made by Bryan Durham and seconded by Carol Curtis
- Meeting was adjourned at 11:50 p.m.

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the WAC Performance Excellence Committee and to the general public that the Committee will hold a meeting, open to the public, on **Thursday, January 19, 2017 at 9:30 a.m.** in the Office of Economic Opportunity 100 N. 15<sup>th</sup> Ave, Suite 103. For more information, please call (602) 364-0430.*

**Attention visitors (including agency personnel and members of the public):** The Arizona Department of Administration has implemented building security measures at 100 N. 15th Avenue. All visitors who do not have a badge granting access to the building must go to the Badging Office on the first floor to be admitted as a guest. Due to the security measures, agency personnel who routinely submit documents or who wish to attend seminars should either verify that their badges grant access to the building or schedule visits in advance with the Office of Economic Opportunity. Please call (602) 364-0430 with any questions or concerns regarding admittance to the building.

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by calling (602) 364-0430. Requests should be made as early as possible to allow time to arrange the accommodation.*

*A copy of the material provided to Workgroup members (with the exception of material relating to possible executive sessions) is available for public inspection at the Office of Economic Opportunity, located at 100 N. 15th Avenue, Suite 103, Phoenix, AZ.*

*Under A.R.S. § 38-431.03(A)(3), the Task Force may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the agenda.*

*At its discretion, the Workgroup may consider and act upon any agenda item out of order. Members of the Task Force may appear by telephone.*